

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest Non-MODS/Non-BPI Office  
Facility Name & Type: Salina KS CSMPC  
Street Address: 211 E Ash St  
City: Salina  
State: KS  
5D Facility ZIP Code: 67401  
District: Central Plains  
Area: Western  
Finance Number: 198063  
Current 3D ZIP Code(s): 669, 674  
Miles to Gaining Facility: 93.6  
EXFC office: Yes  
Plant Manager: C. Richard Brake  
Senior Plant Manager: N/A  
District Manager: Rick Pivovar  
Facility Type after AMP: Post Office

## 2. Gaining Facility Information

Facility Name & Type: Wichita KS P&DC  
Street Address: 7117 W Harry St  
City: Wichita  
State: KS  
5D Facility ZIP Code: 67276  
District: Central Plains  
Area: Western  
Finance Number: 199714  
Current 3D ZIP Code(s): 670 - 673  
EXFC office: Yes  
Plant Manager: James Thompson  
Senior Plant Manager: Roy T. Reynolds  
District Manager: Rick Pivovar

## 3. Background Information

Start of Study: 9/15/2011  
Date Range of Data: Jul-01-2010 : Jun-30-2011  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,745  
EAS Hours per Year: 1,822

Date of HQ memo, *DAR Factors/Cost of Borrowing/  
New Facility Start-up Costs Update*

June 16, 2011

Date & Time this workbook was last saved:

2/19/2012 10:35

## 4. Other Information

Area Vice President: Sylvester Black  
Vice President, Network Operations: David E. Williams  
Area AMP Coordinator: Joel Greene  
HQ AMP Coordinator: Kathy S Peterson

rev 09/21/2011

# Approval Signatures

**Losing Facility Name and Type:** Salina KS CSMPC

**Street Address:** 211 E Ash St

**City:** Salina

**State:** KS

**Facility ZIP Code:** 67401

**Finance Number:** 198063

**Current 3D ZIP Code(s):** 669, 674

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Wichita KS P&DC

**Street Address:** 7117 W Harry St

**City:** Wichita

**State:** KS

**Facility ZIP Code:** 67276

**Finance Number:** 199714

**Current 3D ZIP Code(s):** 670 - 673

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**LOSING FACILITY:**

**Postmaster or Plant Manager:**

C. Richard Brake

Printed Name

*C. Richard Brake*

Signature

11/3/11

Date

**Senior Plant Manager:**

N/A Roy Reynolds

Printed Name

*Roy Reynolds*

Signature

11/4/11

Date

**District Manager:**

Rick Pivovar

Printed Name

*Rick Pivovar*

Signature

11-7-11

Date

**GAINING FACILITY:**

**Plant Manager:**

James Thompson

Printed Name

*James Thompson for*

Signature

11-01-11

Date

**Senior Plant Manager:**

Roy T. Reynolds

Printed Name

*Roy Reynolds*

Signature

11/4/11

Date

**District Manager:**

Rick Pivovar

Printed Name

*Rick Pivovar*

Signature

11-7-11

Date

**AREA OFFICE:**

**Area Vice President:**

Sylvester Black

Printed Name

*Sylvester Black*

Signature

2/15/12

Date

**Implementation Date:** \_\_\_\_\_

**HEADQUARTERS:**

Approved:

Disapproved:

**Vice President, Network Operations:**

David E. Williams

Printed Name

*David E. Williams*

Signature

2/20/12

Date

**Comments:** \_\_\_\_\_

rev 12/31/2008

# Executive Summary

Last Saved: February 19, 2012

**Losing Facility Name and Type:** Salina KS CSMPC

**Street Address:** 211 E Ash St

**City, State:** Salina, KS

**Current 3D ZIP Code(s):** 669, 674

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 93.6

**Gaining Facility Name and Type:** Wichita KS P&DC

**Current 3D ZIP Code(s):** 670 - 673

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$490,899</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>(\$0)</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$211,726</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$59,967</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$311,051</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$1,073,642</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$1,447,036</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>(\$373,394)</u></b>	

### Staffing Positions

Craft Position Loss =	<u>8</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(2)</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>1,705,944</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>                    </u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

	UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
	ADV	ADV	ADV	%
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: February 19, 2012

**Losing Facility Name and Type:** Salina KS CSMPC

**Current 3D ZIP Code(s):** 669, 674

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Wichita KS P&DC

**Current 3D ZIP Code(s):** 670 - 673

## Background:

The Wichita KS Processing and Distribution Center (P&DC) with assistance from the Western Area Office has completed an Area Mail Processing Study (AMP) to determine the feasibility of moving the originating and destinating processing from the Salina KS Customer Service Mail Processing Center (CSMPC) into the Wichita P&DC. The proposal encompasses mail processing for the 669 and 674 ZIP code areas.

The Salina KS CSMPC is a postal owned facility that processes originating mail for ZIP code areas 669, 674, 676 and 679 Monday through Friday and destinating mail for ZIP code areas 669 and 674 Monday through Saturday. On Saturdays originating mail from ZIP code areas 669, 674, 676 and 679 is currently processed at the Wichita Plant. With the approval of this AMP, all the originating and destinating mail for ZIP code area 669, 674 and 676 will be processed at the Wichita P&DC. The Salina CSMPC also houses a function 4 (F4) retail unit, Business Mail Entry Unit (BMEU) and the function 2 (F2) operations for Salina KS. The Salina facility is approximately 93 miles north of the Wichita P&DC. The Salina facility would be retained as a hub and spoke for the ZIP code 669 and 674 areas.

## Financial Summary:

Annual baseline data came from July 1, 2010 to June 30, 2011. Financial savings proposed from this consolidation of outgoing and incoming operations are:

Total First Year Savings	\$ (373,394)
Total Annual Savings	\$ 1,073,642

## Customer Service Considerations:

Business mail acceptance, Box Section, retail window hours and collection box last pick up times will not be impacted by this consolidation. A local postmark will be available for stamped First-Class Mail. Delivery times of mail to residences and businesses will not change as a result of the AMP.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

The collection box times will not be impacted with this consolidation.

rev 06/10/2009

# Summary Narrative *(continued)*

## Transportation Changes:

The transportation needs for both the Salina facility and Wichita facility are currently serviced by Highway Contract Routes (HCR) which will not change as a result of this AMP. The following transportation changes will be required to support this AMP

- Transportation to and from the Salina facility the Network Distribution Center (NDC) network is eliminated in this AMP. NDC transportation is currently provided by HCR 66325; however this transportation also services the Topeka P&DC. The Topeka P&DC is currently being proposed to be consolidated into the Kansas City MO P&DC. As instructed by the Western Area office all savings associated with eliminating this route have been shown in the Salina Ks AMP study. The yearly savings associated with eliminating HCR 66325 are \$382,668.
- To support the AMP additional transportation between Wichita and Salina will be added to HCR 67015 at a cost of \$107,752.
- With the elimination of the transportation to and from Salina and the NDC network additional transportation will be required between Wichita Plant and the NDC network. Additional transportation to and from the NDC network and Wichita would be added to HCR 66394. To support the additional trailer moves doubles set up and break down associated with the additional NDC transportation will result in additional cost to HCR 670BA. The additional transportation to and from the NDC network will also support 3 other AMP proposals, the destinating Hays AMP proposal, the originating and destinating Dodge City AMP proposal and the Hutchinson originating and destinating AMP proposal. One fourth of the cost is included in this AMP study. One fourth of the yearly cost for the changes to HCR 66394 is \$193,489. One fourth of the yearly cost for the changes to HCR 670BA are \$4,757.
- Additional transportation to and from the Mail Transport Equipment Service Center (MTEESC) network and the Wichita P&DC will be required. Currently Salina connects to the MTEESC network via NDC transportation. The additional MTEESC transportation will be added to HCR 5BSMTR. Again these changes will support 3 other AMP proposals. One fourth of the yearly costs for changes to HCR 5BSMTR are \$17,004.
- A total transportation savings of \$59,967 is currently associated with the AMP however, as explained above the savings depend upon the approval or disapproval of other AMP proposals. Disapproval of one of the other AMP proposals may impact the savings associated with this study. It is also anticipated that the some of the transportation savings maybe divided and allocated to the other offices that share the transportation eliminated and changed in this proposal.

## Staffing Impacts:

The AMP study indicates a net reduction of eight (8) craft employees. Sixteen (16) F4 positions and four (4) Function 3B, maintenance craft positions (two Electronic Technicians, one Building Equipment Mechanic, and one Laborer Custodial) will be lost at the Salina CSMPC. Twelve (12) F1 positions will be gained at the Wichita P&DC.

Some of the work performed in Salina by the clerk craft will have to be performed by mail handler craft in Wichita for contractual reasons. Thus the non one to one increases and decreases by crafts between Wichita and Salina.

# Summary Narrative *(continued)*

This AMP study indicates that two EAS positions are gained. The two EAS positions are gained at the Wichita P&DC. In this study the currently authorized Operations Support Specialist (OSS) position at the Wichita P&DC is filled and a Supervisor Distribution Operations (SDO) position is added. In order that the Dodge City KS, Hays KS, Hutchinson KS and Salina KS AMP studies are able to stand as independently as possible these same OSS and SDO positions at the Wichita P&DC are indicated as filled and added. It is the intent that the Wichita P&DC will only fill and gain these positions once and not four times. The net OSS position EAS position gain in the Wichita Plant will only be one from the combined impacts of the four AMP's.

The model indicates a net gain of two EAS positions however it also indicates an EAS savings. This can be explained by the following:

- The number of supervisor work hours in the baseline data for Wichita is sufficient to support the net of two additional SDO positions proposed in the four current AMP models involving the Wichita P&DC.
- The vacant OSS position in Wichita became vacant one month before the end of the baseline data time period so the hours needed to support the filling of the vacant OSS positions are already in the model.
- There were 995 Maintenance Supervisor hours in Salina's baseline data this positions is vacant and it will not be filled after the AMP. These hours were reduced to 0 for a savings of \$36,734.
- The supervisor hours in the baseline data for Salina are reduced from 7,613 to 3,730 to reflect only two SCS positions for a savings of \$174,992. No transfer of EAS hours actually occurred from Salina to Wichita.

Mail Processing Management to Craft Ratio				
Management to Craft <sup>2</sup> Ratios	Current		Proposed	
	SDOs to Craft <sup>1</sup> (1:25 target)	MDOs+SDOs to Craft <sup>1</sup> (1:22 target)	SDOs to Craft <sup>1</sup> (1:25 target)	MDOs+SDOs to Craft <sup>1</sup> (1:22 target)
Salina CSMPC	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Wichita P&DC	1 : 26	1 : 23	1 : 25	1 : 23

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals  
<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

Management and Craft Staffing Impacts							
	Salina CSMPC			Wichita P&DC			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft <sup>1</sup>	91	71	(20)	296	308	12	(8)
Management	3	3	-	22	24	2	2

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

## **Equipment Relocation:**

The equipment set shown in this AMP study proposes adding two DIOSS machines and three DBCS machines to Wichita P&DC with a relocation cost of approximately \$26,620.

## **Operational Space Layout and One Time Costs:**

The site has proposed to convert approximately 15,000 square feet of what is currently excess office space located in the Wichita facility to work room floor space to house the additional automation equipment. The site's proposal would also provide the space required for the additional pouching and dispatch equipment. The square footage recommended for the additional automation equipment is 2,000 per machine. The site's proposal allows 10,000 square feet for the five gained automation machines and 5,000 square feet for the pouching and dispatching operations gained from the losing sites. Under the site's proposal existing office staff will be consolidated in one portion of the existing office space and the proposal would not require any of the current office staff to be relocated outside the facility. The site has provided a proposed OSL and Facilities Services Office cost estimate (\$1,420,416) for the conversion and associated equipment moves.

The one time costs for the site's proposed office space conversion and equipment relocation costs are incurred this AMP study however they are a result of equipment set changes proposed to support Dodge City KS, Hays KS, Hutchinson KS and Salina KS AMP proposals. This is a FSO project.

# 24 Hour Clock

Last Saved: February 16, 2012

**Losing Facility Name and Type:** Salina KS CSMPC

**Current 3D ZIP Code(s):** 669, 674

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Wichita KS P&DC

**Current 3D ZIP Code(s):** 670 - 673

24 Hour Indicator Report										80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day	Facility			Cancelled by 2000 Data Source = EDW MCRS	OGP Cleared by 2300 Data Source = EDW EOR	OCS Cleared by 2400 Data Source = EDW EOR	MMP Cleared by 2400 Data Source = EDW EOR	MMP Volume On Hand at 2400 Data Source = EDW MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES						
			%														
16-Apr	SAT	4/16	WICHITA P&DC	70.1%	79.3%		93.6%	0.0	55.2%	99.2%	99.4%						
23-Apr	SAT	4/23	WICHITA P&DC	64.7%	81.6%		92.1%	0.2	55.9%	99.0%	99.4%						
30-Apr	SAT	4/30	WICHITA P&DC	61.5%	76.3%		91.6%	0.2	50.7%	98.4%	92.9%						
7-May	SAT	5/7	WICHITA P&DC	67.0%	81.6%		93.5%	0.2	54.1%	99.0%	100.0%						
14-May	SAT	5/14	WICHITA P&DC	67.6%	79.7%		95.4%	0.2	53.7%	98.5%	98.7%						
21-May	SAT	5/21	WICHITA P&DC	63.7%	84.0%		92.1%	0.1	49.0%	99.1%	94.1%						
28-May	SAT	5/28	WICHITA P&DC	77.6%	79.9%		89.0%	0.1	53.6%	99.3%	99.2%						
4-Jun	SAT	6/4	WICHITA P&DC	59.8%	76.0%		92.9%	0.1	49.1%	97.0%	100.0%						
11-Jun	SAT	6/11	WICHITA P&DC	65.1%	82.1%		93.1%	0.1	53.3%	99.8%	100.0%						
18-Jun	SAT	6/18	WICHITA P&DC	69.7%	82.2%		93.6%	0.0	54.1%	99.0%	99.4%						
25-Jun	SAT	6/25	WICHITA P&DC	64.2%	81.8%		95.4%	0.0	53.5%	99.2%	96.8%						
2-Jul	SAT	7/2	WICHITA P&DC	58.7%	78.4%		89.5%	0.1	46.2%	97.9%	93.9%						
9-Jul	SAT	7/9	WICHITA P&DC	50.2%	84.1%		96.0%	0.2	51.7%	96.4%	96.2%						
16-Jul	SAT	7/16	WICHITA P&DC	67.2%	84.9%		95.8%	0.1	49.4%	98.2%	98.7%						
23-Jul	SAT	7/23	WICHITA P&DC	58.0%	81.4%		96.4%	0.2	49.4%	99.3%	99.4%						
30-Jul	SAT	7/30	WICHITA P&DC	62.7%	80.0%		94.5%	0.1	54.6%	98.9%	98.1%						
6-Aug	SAT	8/6	WICHITA P&DC	67.7%	84.3%		83.5%	0.1	59.1%	98.2%	97.4%						
13-Aug	SAT	8/13	WICHITA P&DC	71.7%	85.3%		90.8%	0.1	54.9%	98.5%	94.9%						
20-Aug	SAT	8/20	WICHITA P&DC	67.3%	88.6%		91.7%	0.1	53.5%	99.6%	99.4%						
27-Aug	SAT	8/27	WICHITA P&DC	64.8%	84.9%		94.6%	0.2	53.9%	98.6%	91.6%						
3-Sep	SAT	9/3	WICHITA P&DC	65.3%	80.1%		85.1%	0.1	54.6%	97.9%	94.7%						

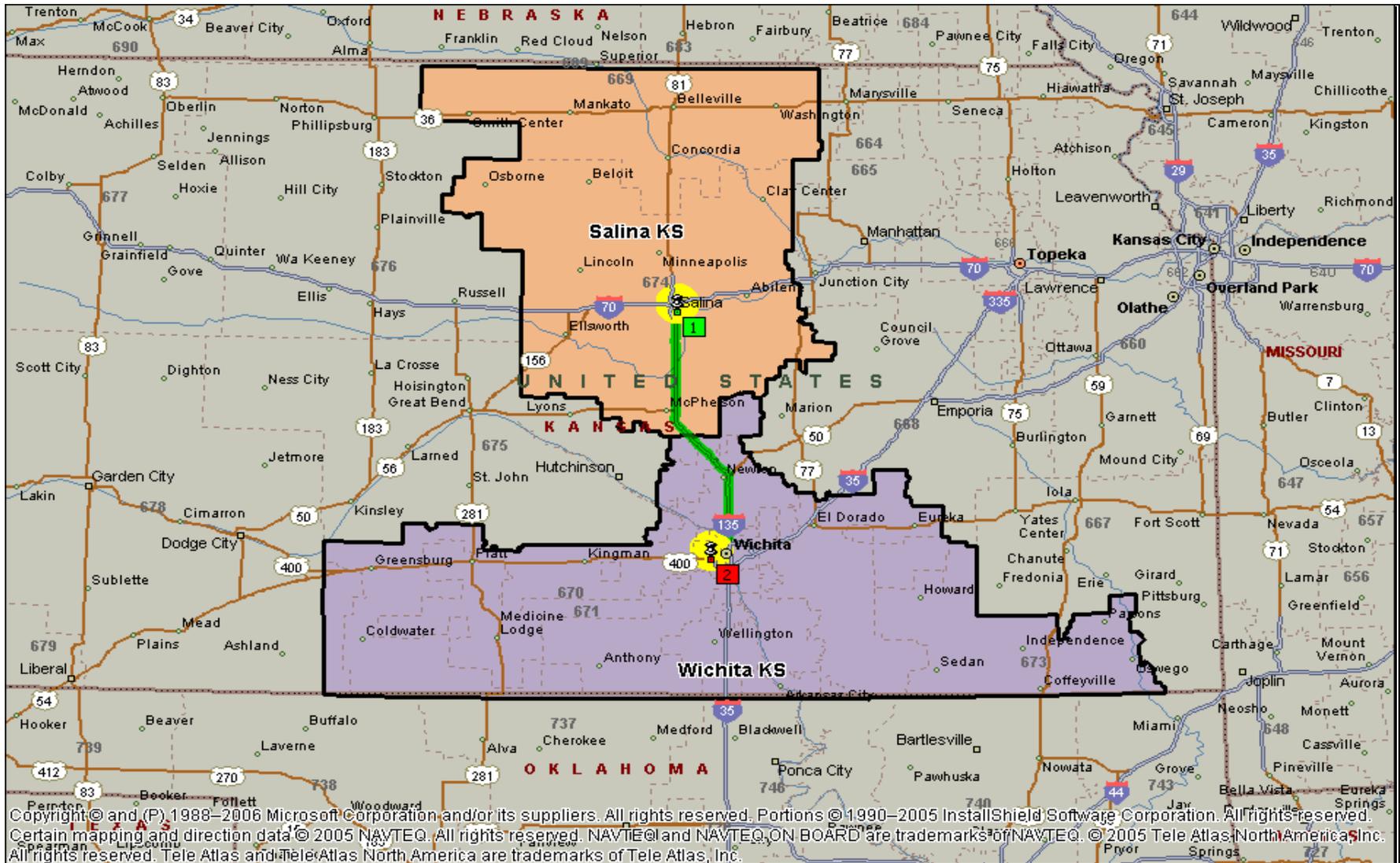
rev 04/2/2008

# MAP

Last Saved: February 16, 2012

**Losing Facility Name and Type:** Salina KS CSMPC  
 **Current 3D ZIP Code(s):** 669, 674  
 **Miles to Gaining Facility:** 93.6

**Gaining Facility Name and Type:** Wichita KS P&DC  
 **Current 3D ZIP Code(s):** 670 - 673



rev 03/20/2008

# Service Standard Impacts

Last Saved: February 16, 2012

**Losing Facility:** Salina KS CSMPC

**Losing Facility 3D ZIP Code(s):** 669, 674

**Gaining Facility 3D ZIP Code(s):** 670 - 673

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 16, 2012

Stakeholder Notification Page 1

**Losing Facility:** Salina KS CSMPC

**AMP Event:** Start of Study




























# Other Workhour Move Analysis

Last Saved: February 16, 2012

Losing Facility: Salina KS CSMPC

Gaining Facility: Wichita KS P&DC

Date Range of Data: 07/01/10 to 06/30/11

## Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
747	16.4%			\$252,708	747				\$1,018,618
750	35.7%	64.3%		\$344,033	750				\$3,108,790
753	0.0%	100.0%		\$78,870	753				\$242,554
001				\$81,339	001				\$0
065				\$1,242,957	065				\$0
355				\$240,445	355				\$0
421				\$805,012	421				\$0
570				\$147	570				\$80,196
713				\$2,090,437	713				\$0
714				\$1,099,310	714				\$0
731				\$33,129	731				\$0
733				\$84	733				\$0
743				\$1,765	743				\$0
					515				\$1,477
					566				\$55,034
					581				\$253,106
					582				\$8,012
					616				\$273
					624				\$2,121
					634				\$165
					665				\$108
					673				\$173,948
					679				\$163,884
					691				\$180
					745				\$220,202
					749				\$30,437

## Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
747		\$211,301	747		\$1,057,361
750		\$0	750		\$3,230,941
753		\$0	753		\$242,554
001		\$81,339	001		\$0
065		\$1,242,957	065		\$0
355		\$240,445	355		\$0
421		\$805,012	421		\$0
570		\$147	570		\$80,196
713		\$2,090,437	713		\$0
714		\$1,099,310	714		\$0
731		\$33,129	731		\$0
733		\$84	733		\$0
743		\$1,765	743		\$0
			515		\$1,477
			566		\$55,034
			581		\$253,106
			582		\$8,012
			616		\$273
			624		\$2,121
			634		\$165
			665		\$108
			673		\$173,948
			679		\$163,884
			691		\$180
			745		\$220,202
			749		\$30,437











# Staffing - Management

Last Saved: February 16, 2012

**Losing Facility:** Salina KS CSMPC

**Data Extraction Date:** 09/26/11

**Finance Number:** 198063

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	MGR MAINTENANCE	EAS-17	1	0	0	0
3	SUPV CUSTOMER SERVICES	EAS-17	3	2	2	0
4						
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77						
78						
79						
	<b>Totals</b>		<b>5</b>	<b>3</b>	<b>3</b>	<b>0</b>

Retirement Eligibles:           0          

Position Loss: 0

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	MGR PROCESSING/DISTRIBUTION	EAS-25	1	1	1	0
2	MGR MAINTENANCE	EAS-22	1	1	1	0
3	MGR IN-PLANT SUPPORT	EAS-21	1	1	1	0
4	MGR DISTRIBUTION OPERATIONS	EAS-20	1	1	1	0
5	MGR MAINTENANCE OPERATIONS	EAS-19	1	1	1	0
6	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	0	1	1
7	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	2	2	0
8	SUPV DISTRIBUTION OPERATIONS	EAS-17	9	9	10	1
9	SUPV MAINTENANCE OPERATIONS	EAS-17	4	4	4	0
10	NETWORKS SPECIALIST	EAS-16	1	1	1	0
11	SECRETARY (FLD)	EAS-12	1	1	1	0
12						
13						
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78						
79						
	<b>Total</b>		<b>23</b>	<b>22</b>	<b>24</b>	<b>2</b>

Retirement Eligibles: 7

Position Loss: **(2)**

**Total PCES/EAS Position Loss:** **(2)** (This number carried forward to the *Executive Summary*)

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# Staffing - Craft

Last Saved: February 19, 2012

**Losing Facility:** Salina KS CSMPC

**Finance Number:** 198063

**Data Extraction Date:** 10/05/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0			
Function 4 - Clerk	9	0	27	36	22	(14)
Function 1 - Mail Handler	0	0	0			
Function 4 - Mail Handler	0	1	1	2	0	(2)
<b>Function 1 &amp; 4 Sub-Total</b>	<b>9</b>	<b>1</b>	<b>28</b>	<b>38</b>	<b>22</b>	<b>(16)</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	1	6	7	3	(4)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	3	43	46	46	0
<b>Total</b>	<b>9</b>	<b>5</b>	<b>77</b>	<b>91</b>	<b>71</b>	<b>(20)</b>

Retirement Eligibles: 20

**Gaining Facility:** Wichita KS P&DC

**Finance Number:** 199714

**Data Extraction Date:** 09/19/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	18	0	174	192	200	8
Function 1 - Mail Handler	2	0	40	42	46	4
<b>Function 1 Sub-Total</b>	<b>20</b>	<b>0</b>	<b>214</b>	<b>234</b>	<b>246</b>	<b>12</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	58	58	58	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	0	4	4	4	0
<b>Total</b>	<b>20</b>	<b>0</b>	<b>276</b>	<b>296</b>	<b>308</b>	<b>12</b>

Retirement Eligibles: 68

**Total Craft Position Loss:** 8 (This number carried forward to the *Executive Summary*)

(13) Notes: \_\_\_\_\_

rev 11/05/2008

# Maintenance

Last Saved: February 16, 2012

**Losing Facility:** Salina KS CSMPC

**Gaining Facility:** Wichita KS P&DC

**Date Range of Data:** Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 344,033	\$ 0	\$ (344,033)
LDC 37 Building Equipment	\$ 78,870	\$ 0	\$ (78,870)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 252,708	\$ 211,301	\$ (41,407)
LDC 39 Maintenance Operations Support	\$ 0	\$ 0	\$ 0
LDC 93 Maintenance Training	\$ 3,611	\$ 0	\$ (3,611)
<b>Workhour Cost Subtotal</b>	<b>\$ 679,222</b>	<b>\$ 211,301</b>	<b>\$ (467,921)</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 153,703	\$ 153,703	\$ 0
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	<b>\$ 832,925</b>	<b>\$ 365,004</b>	<b>\$ (467,921)</b>

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 3,108,790	\$ 3,230,941	\$ 122,151
LDC 37 Building Equipment	\$ 242,554	\$ 242,554	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 1,049,055	\$ 1,087,798	\$ 38,744
LDC 39 Maintenance Operations Support	\$ 222,762	\$ 222,762	\$ 0
LDC 93 Maintenance Training	\$ 45,625	\$ 49,748	\$ 4,123
<b>Workhour Cost Subtotal</b>	<b>\$ 4,668,785</b>	<b>\$ 4,833,803</b>	<b>\$ 165,018</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 1,092,119	\$ 1,092,119	\$ 0
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ -8,147	\$ -8,147
<b>Grand Total</b>	<b>\$ 5,760,904</b>	<b>\$ 5,917,775</b>	<b>\$ 156,870</b>

**Annual Maintenance Savings:** \$311,051 (This number carried forward to the Executive Summary)

(7) Notes: \_\_\_\_\_

**Transportation - PVS**  
Last Saved: February 16, 2012

**Losing Facility:** Salina KS CSMPC  
**Finance Number:** 198063  
**Date Range of Data:** 07/01/10 -- to -- 06/30/11

**Gaining Facility:** Wichita KS P&DC  
**Finance Number:** 199714

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$163,884	\$163,884	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$163,884	\$163,884	\$0

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: No current or proposed PVS transportation.

PVS workhour costs shown are for Network Specialist and Transportation Clerk who handle all surface and air network duties for the Wichita service area.





1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	0	0	0	0	0

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	72,641	0	0	0	72,641

HCR Annual Savings (Losing Facility): \$382,668

HCR Annual Savings (Gaining Facility): (\$322,701)

Total HCR Transportation Savings: \$59,967

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

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## MPE Inventory

Last Saved: February 16, 2012

Lossing Facility: Salina KS CSMPC

Gaining Facility: Wichita KS P&DC

Data Extraction Date: 12/27/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS		0	0
AFCS200		0	0
AFSM - ALL		0	0
APPS		0	0
CIOSS		0	0
CSBCS		0	0
DBCS	1	0	(1)
DBCS-OSS		0	0
DIOSS	1	0	(1)
FSS		0	0
SPBS		0	0
UFSM		0	0
FC / MICRO MARK		0	0
ROBOT GANTRY		0	0
HSTS / HSUS		0	0
LCTS / LCUS		0	0
LIPS		0	0
MPBCS-OSS		0	0
TABBER		0	0
PIV		0	0
LCREM		0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	3	0	0	
AFCS200		0	0	0	
AFSM - ALL	2	2	0	0	
APPS		0	0	0	
CIOSS	2	2	0	0	
CSBCS		0	0	0	
DBCS	8	11	3	2	\$10,500
DBCS-OSS		0	0	0	
DIOSS	2	4	2	1	\$16,120
FSS		0	0	0	
SPBS/APBS	1	1	0	0	
UFSM		0	0	0	
FC / MICRO MARK		0	0	0	
ROBOT GANTRY		0	0	0	
HSTS / HSUS		0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER		0	0	0	
PIV		0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$26,620 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: \_\_\_\_\_  
 Relocation for equipment to support the Dodge City, Hays, Hutchinson and this AMP are shown in this model.  
 \_\_\_\_\_

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## Customer Service Issues

Last Saved: February 16, 2012

**Losing Facility:** Salina KS CSMPC

**5-Digit ZIP Code:** 67401

**Data Extraction Date:** 10/18/11

**1. Collection Points**

Number picked up before 1 p.m.  
 Number picked up between 1-5 p.m.  
 Number picked up after 5 p.m.  
 Total Number of Collection Points

3-Digit ZIP Code: 669		3-Digit ZIP Code: 674		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
7	33	10	51				
65	36	97	42				
3	5	70	52				
75	74	177	145	0	0	0	0

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

% Carriers returning before 5 p.m.

Quarter/FY	Percent
QTR4 FY11	78.0%
QTR3 FY11	88.1%
QTR2 FY11	82.7%
QTR1 FY11	82.6%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	7:00	17:30	7:00	17:30
Tuesday	7:00	17:30	7:00	17:30
Wednesday	7:00	17:30	7:00	17:30
Thursday	7:00	17:30	7:00	17:30
Friday	7:00	17:30	7:00	17:30
Saturday	9:00	12:00	9:00	12:00

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	11:30	15:00	11:30	15:00
Tuesday	11:30	15:00	11:30	15:00
Wednesday	11:30	15:00	11:30	15:00
Thursday	11:30	15:00	11:30	15:00
Friday	11:30	15:00	11:30	15:00
Saturday	Not Open		Not Open	

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?** \_\_\_\_\_

**8. Notes:** \_\_\_\_\_

**Gaining Facility:** Wichita KS P&DC

**9. What postmark will be printed on collection mail?**

Line 1 Wichita KS 670

Line 2 Date

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# Space Evaluation and Other Costs

Last Saved: February 16, 2012

Losing Facility: Salina KS CSMPC

## Space Evaluation

1. Affected Facility

Facility Name: Salina KS CSMPC  
Street Address: 211 E Ash St  
City, State ZIP: Salina, KS 67401

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: owned  
Enter lease expiration date: \_\_\_\_\_  
Enter lease options/terms: \_\_\_\_\_

3. Current Square Footage

Enter the total interior square footage of the facility: 41983  
Enter gained square footage expected with the AMP: 10000

4. Planned use for acquired space from approved AMP

Any gained space will be used to reconfigure remaining space deficient operations for improved efficiency and safety.

5. Facility Costs

Enter any projected one-time facility costs: \$1,420,416  
(This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** \_\_\_\_\_  
(This number carried forward to the *Executive Summary*)

7. Notes Office space will need to be converted to workroom floor space to accommodate 4 additional DIOSS, 4 additional DBCS along with Manual Letter and Flat cases along with a pouch and cutting area for the SCF 669 and 674 mail in the Wichita Plant. Office space conversion to support the AMP of Dodge City, Hays, Hutchinson and Salina are all combined and shown in this model.

## One-Time Costs

Employee Relocation Costs: \_\_\_\_\_

Mail Processing Equipment Relocation Costs: \$26,620  
(from MPE Inventory)

Facility Costs: \$1,420,416  
(from above)

**Total One-Time Costs:** \$1,447,036  
(This number carried forward to *Executive Summary*)

## Remote Encoding Center Cost per 1000

Losing Facility: Salina KS CSMPC

Gaining Facility: Wichita KS P&DC