

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Destinating Non-MODS/Non-BPI Office
Facility Name & Type: Parkersburg CSMPC
Street Address: 401 Juliana St
City: Parkersburg
State: WV
5D Facility ZIP Code: 26101
District: Appalachian
Area: Eastern
Finance Number: 556210
Current 3D ZIP Code(s): 261
Miles to Gaining Facility: 83.9
EXFC office: Yes
Plant Manager: Gregory Church
Senior Plant Manager: Mark Hulme
District Manager: Darryl K Myers
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Charleston WV P&DC
Street Address: 1000 Centre Way
City: Charleston
State: WV
5D Facility ZIP Code: 25309
District: Appalachian
Area: Eastern
Finance Number: 551459
Current 3D ZIP Code(s): 250-253, 255-259
EXFC office: Yes
Plant Manager: John Prokity
Senior Plant Manager: Mark Hulme
District Manager: Darryl K Myers

3. Background Information

Start of Study: 9/15/2011
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/
 Facility Start-up Costs Update** **New**

June 16, 2011

Date & Time this workbook was last saved:

1/18/2012 7:23

4. Other Information

Area Vice President: Jordan M Small
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Bob Roseberry
HQ AMP Coordinator: Gary T Curran

rev 10/10/2011

Approval Signatures

Losing Facility Name and Type: Parkersburg CSMPC
Street Address: 401 Juliana St
City: Parkersburg
State: WV
Facility ZIP Code: 26101
Finance Number: 556210
Current 3D ZIP Code(s): 261

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Charleston WV P&DC
Street Address: 1000 Centre Way
City: Charleston
State: WV
Facility ZIP Code: 25309
Finance Number: 551459
Current 3D ZIP Code(s): 250-253, 255-259

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers

LOSING FACILITY:

Postmaster or Plant Manager:
 Gregory Church  NW 16 2011
Printed Name Signature Date

Senior Plant Manager:
 Mark Hulme  12/1/11
Printed Name Signature Date

District Manager:
 Darryl K Myers  Dec. 02-2011
Printed Name Signature Date

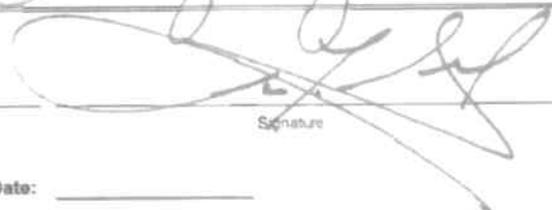
GAINING FACILITY:

Plant Manager:
 Mark Hulme  12/1/11
Printed Name Signature Date

Senior Plant Manager:
 Mark Hulme  12/1/11
Printed Name Signature Date

District Manager:
 Darryl K Myers  Dec 02-2011
Printed Name Signature Date

AREA OFFICE:

Area Vice President:
 Jordan M Small  1/12/12
Printed Name Signature Date

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:
 David E. Williams  2/18/12
Printed Name Signature Date

Comments: _____

rev 12/31/2008

Executive Summary

Last Saved: January 18, 2012

Losing Facility Name and Type: Parkersburg CSMPC

Street Address: 401 Juliana St

City, State: Parkersburg , WV

Current 3D ZIP Code(s): 261

Type of Distribution to Consolidate: Destinating

Miles to Gaining Facility: 83.9

Gaining Facility Name and Type: Charleston WV P&DC

Current 3D ZIP Code(s): 250-253, 255-259

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$423,789</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$0</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$0</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$181,331</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$134,042</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$739,162</u>	
Total One-Time Costs =	<u>\$0</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$739,162</u>	

Staffing Positions

Craft Position Loss =	<u>32</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(6)</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>1,298,851</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>N/A</u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
	ADV	ADV	ADV	%
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: January 18, 2012

Losing Facility Name and Type: Parkersburg CSMPC

Current 3D ZIP Code(s): 261

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Charleston WV P&DC

Current 3D ZIP Code(s): 250-253, 255-259

Background

The Appalachian PC with assist from the Eastern Area has completed this brief summary of the Parkersburg into Charleston AMP study which was conducted to determine if the Postal Service could increase efficiency by consolidating Parkersburg's CSBCS and DBCS operations currently being performed at the Parkersburg Post Office into the Charleston P&DF. The study will be for full AMP since Clarksburg WV does the originating mail and Parkersburg does the incoming processing.

The Parkersburg Post Office is a facility with approximately 36,990 square feet of space contained on approximately 46,514 total square foot property leased by the USPS. The AMP study proposes that Parkersburg 261 destinating mail be processed at the Charleston P&DF. The Charleston P&DF is approximately 83.9 miles (1 hour and 24 minutes) from the Parkersburg Post Office.

Financial Summary

The financial results for this relocation are:

Total Annual Savings: \$739,162

Total First Year Savings \$ 739,162

Customer & Service Impacts

Overview: Currently Parkersburg's WV (261) originating is processed by Clarksburg WV P&DF. The designating mail for Parkersburg WV (261) is processed by Parkersburg. CET for Parkersburg WV (261) is 0330 with the last trip coming in from Clarksburg at 0320 on HCR 26313, trip 8. CT is 18:30 with the return trip to Clarksburg on HCR 26313 (current), trip 5 at 18:15.

Columbus, Zanesville, Chillicothe, and Athens will all be downgraded to two (2) day service.

RETAIL AND BUSINESS MAIL ENTRY UNIT (BMEU) IMPACTS

BMEU in Parkersburg will remain at the original location at the Parkersburg Post Office. Retail for Parkersburg Post Office would not be affected. There will be no changes to the hours of operation for the retail section, box unit and the BMEU.

Parkersburg Function 4 – Function 7 (Retail/BMEU) are not included in this AMP study. Work hours for these functions are associated with the following Finance numbers (Retail) 55-6212 and (BMEU) 55-6210 and will remain intact.

rev 06/10/2009

Summary Narrative *(continued)*

Transportation

Transportation route changes for this AMP can be seen on Attachment 1 (below) of this document.

Collection box times

The Parkersburg collector routes (blue box only) will remain as they are now.

Dispatch to AO

The Dispatch of Value to the Customer Service Units will not change from their existing times (based departure time from Charleston). The DOV will now contain all letters, flats and parcels.

Proposal: HQ's proposal for Parkersburg WV is for Charleston WV P&DC to take over the full processing of originating and designating. Parkersburg WV PO is 87.3 miles to and approximately 2 hours travel time from the Charleston WV P&DC. Parkersburg WV will be utilized as a hub for the Parkersburg AO trips. The farthest AO trip is Grantsville WV, which is 52.3 miles away on HCR 26132 on trip 1. CET will now be 04:10 at the Parkersburg WV PO with HCR 261AQ being the first contract to leave at 04:20. CT will be 1815, will the last trip arriving Parkersburg at 18:15 on HCR 261AQ, trip 14.

The transportation changes will result in a savings of \$ 181,331

Employee Impacts

As a result of this AMP, Parkersburg, the losing site, will lose seven (7) clerks and five (5) mail handlers.

Charleston, the gaining site, will increase craft staffing by eleven (11) clerks and six (6) mail handlers. Charleston will not increase EAS – Charleston is asking for existing vacant positions.

EWHEP estimates Charleston WV new authorized Function 3B staffing to be 112.4 FTE (197,824 work hours)

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

Summary Narrative *(continued)*

Mail Processing Management to Craft Ratio				
Management to Craft ₂ Ratios	Current		Proposed	
	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to C (1:22 target)
Parkersburg	Customer Svc	Customer Svc	N/A	N/A
Charleston WV	1 : 29	1 : 26	1 : 24	1 : 22

¹ Craft = FTR+PTR+PTF+Casuals
² Craft = F1 + F4 at Losing; F1 only at Gaining

Management and Craft Staffing Impacts							
	Parkersburg			Charleston WV			Net
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft ¹	81	66	(15)	349	332	(17)	
Management	3	4	1	28	33	5	

¹ Craft = FTR+PTR+PTF+Casuals

Equipment Relocation and Maintenance Impacts

There would be one (1) DBCS and six (6) CSBCS would be available for Eastern Area to relocate.

Change of NDC

Parkersburg WV has Pittsburgh PA as its current NDC, which would be changed to Cincinnati OH NDC.

Summary Narrative *(continued)*

Space Impacts

If the AMP study is approved, approximately 5000 SF would be vacant because of the removal of the DBCS and CSBCS operations. The space will be used for a more efficient layout of the remaining operations for enhanced mail flow and supervision. Any excess space from this effort will be identified to FSO/Asset Management for determination of suitability for disposal.

Transportation Changes Charleston to Parkersburg

Route	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile	COST SAVINGS	Comments
151DK	1,809,347	3,697,267	\$2.04	1,785,450	3,655,812	\$ 2.05	(\$ 41,455)	
15190	112,230	230,581	\$2.05	0	0	\$ 0.00	(\$230,581)	
261AD	59,741	69,617	\$1.17	47,979	57,967	\$ 1.21	(\$11,650)	
26132	56,555	104,682	\$1.85	56,009	109,823	\$ 1.96	\$ 5,141	Add 6,000
26313	283,711	470,519	\$1.66	224,056	416,425	\$ 1.86	(\$54,094)	Add 30,000
45291	1,134,521	2,176,601	\$1.92	1,291,915	2,433,269	\$ 1.88	\$ 256,668	
25020	64,211	105,361	\$1.64	0	0	\$ 0.00	(\$105,361)	
-	-	-	-	-	-	-	\$ 181,332	Savings

Total Transportation Savings = \$181,332; this cost does include fuel.

Attachment 1

24 Hour Clock

Last Saved: January 13, 2012

Losing Facility Name and Type: Parkersburg CSMPC

Current 3D ZIP Code(s): 261

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Charleston WV P&DC

Current 3D ZIP Code(s): 250-253, 255-259

Parkersburg WVA

No data available

Weekly Trends Beginning Day	24 Hour Indicator Report		Study	2007	2008	2009	2010	2011	2012	2013	2014	2015
	Year	Day		2007 2007-2008	2008 2008-2009	2009 2009-2010	2010 2010-2011	2011 2011-2012	2012 2012-2013	2013 2013-2014	2014 2014-2015	2015 2015-2016
SAT	4/30			53.8%	90.3%	97.0%	88.0%			91.9%	95.9%	51.0%
SAT	5/7			64.4%	99.7%	99.0%	96.6%			94.7%	96.7%	43.4%
SAT	5/14			66.0%	96.1%	97.9%	93.6%			91.6%	90.1%	67.6%
SAT	5/21			54.4%	95.4%	96.7%	93.4%			92.3%	99.1%	95.7%
SAT	5/28			58.7%	93.3%	95.9%	97.4%			91.0%	98.8%	65.9%
SAT	6/4			62.1%	98.3%	99.9%	93.6%			93.2%	90.1%	70.6%
SAT	6/11			62.2%	97.1%	96.6%	94.5%			94.5%	99.7%	59.2%
SAT	6/18			70.0%	99.7%	100.0%	96.9%			97.3%	99.3%	73.1%
SAT	6/25			54.7%	84.4%	91.8%	97.2%			97.4%	95.4%	48.5%
SAT	7/2			66.6%	91.7%	100.0%	91.1%			92.0%	90.7%	60.3%
SAT	7/9			62.7%	95.1%	100.0%	95.0%			90.5%	90.1%	50.1%
SAT	7/16			64.4%	95.2%		99.2%			93.3%	99.9%	77.9%
SAT	7/23			63.6%	97.8%	100.0%	98.8%			94.4%	94.5%	64.8%
SAT	7/30			66.7%	98.2%	100.0%	90.7%			97.3%	90.1%	75.0%
SAT	8/6			53.2%	98.0%	100.0%	96.6%			97.5%	99.7%	46.7%
SAT	8/13			66.0%	97.0%	100.0%	94.2%			93.7%	100.0%	64.2%
SAT	8/20			59.4%	96.7%		96.7%			92.0%	100.0%	77.9%
SAT	8/27			60.9%	96.7%	100.0%	90.3%			98.2%	90.9%	66.9%
SAT	9/3			48.2%	91.2%	100.0%	96.8%			89.0%	100.0%	75.8%
SAT	9/10			51.7%	97.4%	78.7%	91.7%			94.7%	99.9%	68.9%
SAT	9/17			62.0%	99.2%	100.0%	97.4%			93.9%	100.0%	92.6%

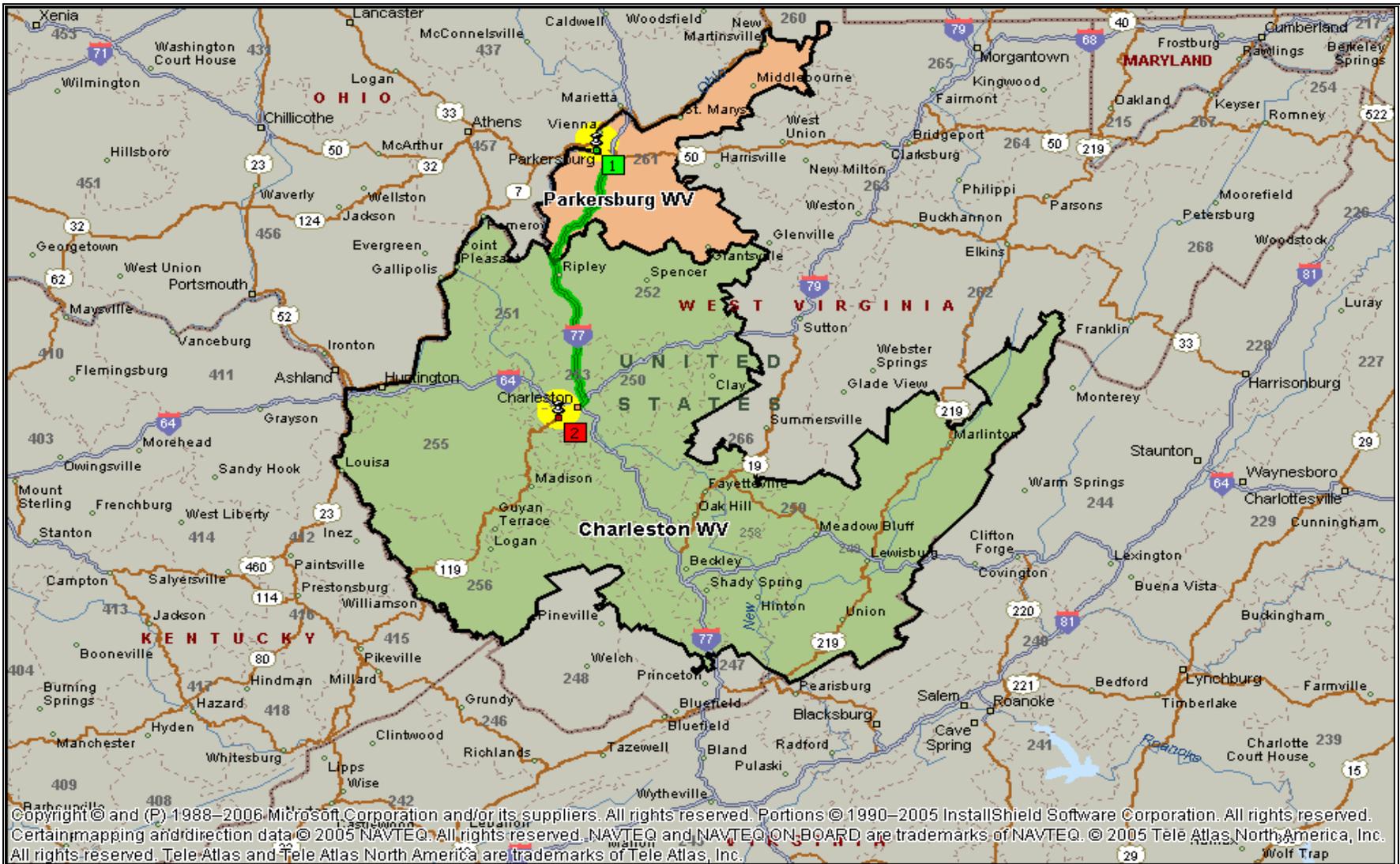
rev 04/2/2008

MAP

Last Saved: January 13, 2012

Losing Facility Name and Type: Parkersburg CSMPC
 Current 3D ZIP Code(s): 261
 Miles to Gaining Facility: 83.9

Gaining Facility Name and Type: Charleston WV P&DC
 Current 3D ZIP Code(s): 250-253, 255-259



rev 03/20/2008

Service Standard Impacts

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC

Losing Facility 3D ZIP Code(s): 261

Gaining Facility 3D ZIP Code(s): 250-253, 255-259

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 13, 2012

Stakeholder Notification Page 1

Losing Facility: Parkersburg CSMPC

AMP Event: Start of Study

Other Workhour Move Analysis

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC

Gaining Facility: Charleston WV P&DC

Date Range of Data: 07/01/10 to #REF!

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
750	0.0%	100.0%		\$272,981	750				\$1,849,658
001				\$86,281	001				\$0
065				\$904,533	065				\$0
355				\$6,376	355				\$0
421				\$1,140,237	421				\$0
470				\$145	470				\$0
713				\$2,107,155	713				\$0
714				\$989,087	714				\$0
731				\$7,298	731				\$0
743				\$8,254	743				\$0
					515				\$2,549
					566				\$145,389
					570				\$89,381
					616				\$14,121
					634				\$927
					665				\$68,926
					745				\$425,708
					747				\$2,509,716
					751				\$472,716
					753				\$1,774,262

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
750		\$0	750		\$1,849,658
001		\$86,281	001		\$0
065		\$904,533	065		\$0
355		\$6,376	355		\$0
421		\$1,140,237	421		\$0
470		\$145	470		\$0
713		\$2,107,155	713		\$0
714		\$989,087	714		\$0
731		\$7,298	731		\$0
743		\$8,254	743		\$0
			515		\$2,549
			566		\$145,389
			570		\$89,381
			616		\$14,121
			634		\$927
			665		\$68,926
			745		\$425,708
			747		\$2,509,716
			751		\$472,716
			753		\$1,774,262

Staffing - Management

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC

Data Extraction Date: _____

Finance Number: 556210

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	3	2	3	1
3						
4						
5						
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	Totals		4	3	4
					1

Retirement Eligibles: 0

Position Loss: (1)

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	PLANT MANAGER (4)	PCES-01	1	1	1	0
2	MGR DISTRIBUTION OPERATIONS	EAS-22	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-22	1	1	1	0
4	MGR IN-PLANT SUPPORT	EAS-21	1	1	1	0
5	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	2	1	2	1
6	MGR DISTRIBUTION OPERATIONS	EAS-20	1	1	1	0
7	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
8	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	0	1	1
9	MGR DISTRIBUTION OPERATIONS	EAS-19	1	0	1	1
10	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
11	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	1	0
12	MGR TRANSPORTATION/NETWORKS	EAS-18	1	1	1	0
13	OPERATIONS SUPPORT SPECIALIST	EAS-18	2	2	2	0
14	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	1	2	1
15	SUPV DISTRIBUTION OPERATIONS	EAS-17	9	9	10	1
16	SUPV MAINTENANCE OPERATIONS	EAS-17	4	4	4	0
17	NETWORKS SPECIALIST	EAS-16	1	1	1	0
18	SECRETARY (FLD)	EAS-12	1	1	1	0
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Staffing - Craft

Last Saved: January 18, 2012

Losing Facility: Parkersburg CSMPC

Finance Number: 556210

Data Extraction Date: 09/21/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0			
Function 4 - Clerk	11	0	13	24	17	(7)
Function 1 - Mail Handler	0	0	0			
Function 4 - Mail Handler	0	1	4	5	0	(5)
Function 1 & 4 Sub-Total	11	1	17	29	17	(12)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	3	3	0	(3)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	4	45	49	49	0
Total	11	5	65	81	66	(15)

Retirement Eligibles: 20

Gaining Facility: Charleston WV P&DC

Finance Number: 551459

Data Extraction Date: 09/21/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	46	0	124	170	159	(11)
Function 1 - Mail Handler	7	15	66	88	82	(6)
Function 1 Sub-Total	53	15	190	258	241	(17)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	84	84	84	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	3	3	3	0
Other Functions	0	0	4	4	4	0
Total	53	15	281	349	332	(17)

Retirement Eligibles: 90

Total Craft Position Loss: 32 (This number carried forward to the *Executive Summary*)

(13) Notes: _____

Maintenance

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC

Gaining Facility: Charleston WV P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

Workhour Activity		(1) Current Cost	(2) Proposed Cost	(3) Difference
LDC 36	Mail Processing Equipment	\$ 272,981	\$ 0	\$ (272,981)
LDC 37	Building Equipment	\$ 0	\$ 0	\$ 0
LDC 38	Building Services <i>(Custodial Cleaning)</i>	\$ 0	\$ 0	\$ 0
LDC 39	Maintenance Operations Support	\$ 0	\$ 0	\$ 0
LDC 93	Maintenance Training	\$ 614	\$ 614	\$ 0
Workhour Cost Subtotal		\$ 273,595	\$ 614	\$ (272,981)
Other Related Maintenance & Facility Costs		Current Cost	Proposed Cost	Difference
Total	Maintenance Parts, Supplies & Facility Utilities	\$ 41,958	\$ 30,702	\$ (11,256)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>		\$ 0		
Grand Total		\$ 315,553	\$ 31,316	\$ (284,237)

Workhour Activity		(4) Current Cost	(5) Proposed Cost	(6) Difference
LDC 36	Mail Processing Equipment	\$ 2,322,374	\$ 2,322,374	\$ 0
LDC 37	Building Equipment	\$ 1,774,262	\$ 1,774,262	\$ 0
LDC 38	Building Services <i>(Custodial Cleaning)</i>	\$ 2,509,716	\$ 2,509,716	\$ 0
LDC 39	Maintenance Operations Support	\$ 440,756	\$ 440,756	\$ 0
LDC 93	Maintenance Training	\$ 49,587	\$ 49,587	\$ 0
Workhour Cost Subtotal		\$ 7,096,695	\$ 7,096,695	\$ 0
Other Related Maintenance & Facility Costs		Current Cost	Proposed Cost	Difference
Total	Maintenance Parts, Supplies & Facility Utilities	\$ 897,617	\$ 897,617	\$ 0
Adjustments <i>(from "Other Curr vs Prop" tab)</i>			\$ 150,195	
Grand Total		\$ 7,994,312	\$ 8,144,507	\$ 150,195

Annual Maintenance Savings: \$134,042 (This number carried forward to the Executive Summary)

(7) Notes: _____

Transportation - PVS

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC
Finance Number: 556210
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Charleston WV P&DC
Finance Number: 551459

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: Neither office has PVS

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	2,321,584			2,113,525		

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	1,198,732			1,291,915		

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Losing Facility): \$332,639

HCR Annual Savings (Gaining Facility): (\$151,307)

Total HCR Transportation Savings: \$181,331

<<=< (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: January 13, 2012

Lossing Facility: Parkersburg CSMPC

Gaining Facility: Charleston WV P&DC

Data Extraction Date: 10/20/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS		0	0
AFCS200		0	0
AFSM - ALL		0	0
APPS		0	0
CIOSS		0	0
CSBCS	6	0	(6)
DBCS	1	0	(1)
DBCS-OSS		0	0
DIOSS		0	0
FSS		0	0
SPBS		0	0
UFSM		0	0
FC / MICRO MARK		0	0
ROBOT GANTRY		0	0
HSTS / HSUS		0	0
LCTS / LCUS		0	0
LIPS		0	0
MPBCS-OSS		0	0
TABBER		0	0
PIV		0	0
LCREM		0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	1	(2)	(2)	
AFCS200		4	4	4	
AFSM - ALL	1	3	2	2	
APPS		0	0	0	
CIOSS	1	1	0	0	
CSBCS		0	0	(6)	
DBCS	10	10	0	(1)	
DBCS-OSS		0	0	0	
DIOSS	3	5	2	2	
FSS		0	0	0	
SPBS	1	2	1	1	
UFSM		0	0	0	
FC / MICRO MARK		0	0	0	
ROBOT GANTRY	1	1	0	0	
HSTS / HSUS		0	0	0	
LCTS / LCUS		0	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER		0	0	0	
PIV		0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$0 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Charleston is not asking for DBCS - unless we receive permission to increase our stackers so that all the machines are same size
Eastern Area will tell us what to do with CSBCS. Equipment set finalized and verified by Area and HQ
Relocation costs for equipment moves in another concurrent AMP

rev 03/04/2008

Customer Service Issues

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC

5-Digit ZIP Code: 26101

Data Extraction Date: 10/18/11

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 261		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
0	86						
2	9						
0	3						
2	98	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

4. Delivery Performance Report

% Carriers returning before 5 p.m.

Quarter/FY	Percent
QTR 3 FY11	81.5%
QTR 2 FY11	89.5%
QTR 1 FY11	83.7%
QTR 4 FY10	89.5%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	17:00	8:00	17:00
Tuesday	8:00	17:00	8:00	17:00
Wednesday	8:00	17:00	8:00	17:00
Thursday	8:00	17:00	8:00	17:00
Friday	8:00	17:00	8:00	17:00
Saturday	10:00	Noon	10:00	Noon

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	16:30	9:00	16:30
Tuesday	9:00	16:30	9:00	16:30
Wednesday	9:00	16:30	9:00	16:30
Thursday	9:00	16:30	9:00	16:30
Friday	9:00	16:30	9:00	16:30
Saturday	Closed		Closed	

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?

Yes _____

8. Notes:

Gaining Facility: Charleston WV P&DC

9. What postmark will be printed on collection mail?

Line 1 _____ Date and Time

Line 2 _____ Charleston WV 25350

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: January 13, 2012

Losing Facility: Parkersburg CSMPC

Space Evaluation

1. Affected Facility

Facility Name: Parkersburg CSMPC
 Street Address: 401 Juliana St
 City, State ZIP: Parkersburg WV 26101-9998

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: \$863,000
 Enter lease expiration date: 5/31/2014
 Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 36990
 Enter gained square footage expected with the AMF: 46514

4. Planned use for acquired space from approved AMI

Parkersburg - the area will be surveyed for improvements to the customer service site layout
The facility will also be examined by Eastern Area FSO to determine if other consolidati
opportunities exist.

5. Facility Costs

Enter any projected one-time facility costs: _____
 (This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): _____
 (This number carried forward to the *Executive Summary*)

7. Notes

Charleston is asking to be brought up to full staffing on EAS position:

One-Time Costs

Employee Relocation Costs: _____

Mail Processing Equipment Relocation Costs: \$0
 (from MPE Inventory)

Facility Costs: \$0
 (from above)

Total One-Time Costs: \$0
 (This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Losing Facility: Parkersburg CSMPC

Gaining Facility: Charleston WV P&DC

YTD Range of Report: 07/01/10 : 06/30/11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters		
Flats		
PARS COA		
PARS Redirects		
APPS		

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters		
Flats		
PARS COA		
PARS Redirects		
APPS		

rev 9/24/2008