

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Destinating MODS/BPI Office
Facility Name & Type: Reading PA P&DF
Street Address: 2100 N 13th St
City: Reading
State: PA
5D Facility ZIP Code: 19612
District: Central Pennsylvania
Area: Eastern
Finance Number: 416928
Current 3D ZIP Code(s): 179, 195, 196
Miles to Gaining Facility: 62
EXFC office: Yes
Plant Manager: Peter DeAngeles
Senior Plant Manager: Linda Malone
District Manager: Kevin McAdams
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Harrisburg PA P&DC
Street Address: 1425 Crooked Hill Rd
City: Harrisburg
State: PA
5D Facility ZIP Code: 17107
District: Central Pennsylvania
Area: Eastern
Finance Number: 413485
Current 3D ZIP Code(s): 170, 171, 172, 173, 178
EXFC office: Yes
Plant Manager: Linda Malone
Senior Plant Manager: Linda Malone
District Manager: Kevin McAdams

3. Background Information

Start of Study: 09/15/11
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/
Facility Start-up Costs Update** **New**

June 16, 2011

Date & Time this workbook was last saved:

2/19/2012 13:59

4. Other Information

Area Vice President: Jordan Small
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Bob Roseberry
HQ AMP Coordinator: Kathy S Peterson

rev 09/13/2010

Approval Signatures

Losing Facility Name and Type: Reading PA P&DF
Street Address: 2100 N 13th St
City: Reading
State: PA
Facility ZIP Code: 19612
Finance Number: 416928
Current 3D ZIP Code(s): 179, 195, 196
Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Harrisburg PA P&DC
Street Address: 1425 Crooked Hill Rd
City: Harrisburg
State: PA
Facility ZIP Code: 17107
Finance Number: 413485
Current 3D ZIP Code(s): 170, 171, 172, 173, 178

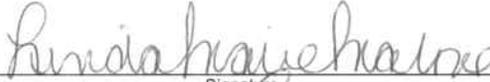
ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

LOSING FACILITY:

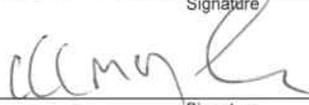
Postmaster or Plant Manager:

Peter DeAngelo  11-4-11
 Printed Name Signature Date

Senior Plant Manager:

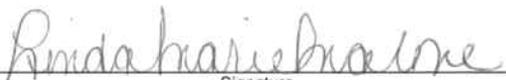
Linda Malone  11-1-2011
 Printed Name Signature Date

District Manager:

Kevin McAdams  11-1-11
 Printed Name Signature Date

GAINING FACILITY:

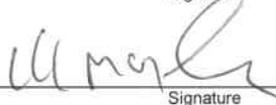
Plant Manager:

Linda Malone  11/01/2011
 Printed Name Signature Date

Senior Plant Manager:

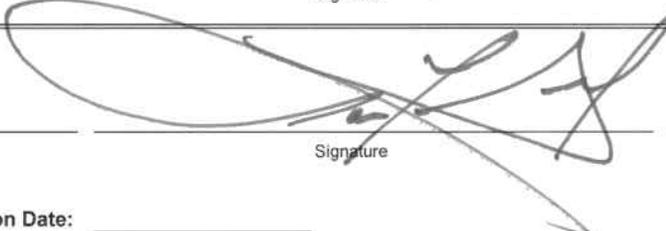
Linda Malone
 Printed Name Signature Date

District Manager:

Kevin McAdams  11-1-11
 Printed Name Signature Date

AREA OFFICE:

Area Vice President:

Jordan Small  11/31/12
 Printed Name Signature Date

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:

David E. Williams  2/20/12
 Printed Name Signature Date

Comments: _____

Executive Summary

Last Saved: February 19, 2012

Losing Facility Name and Type: Reading PA P&DF

Street Address: 2100 N 13th St

City, State: Reading, PA

Current 3D ZIP Code(s): 179, 195, 196

Type of Distribution to Consolidate: Destinating

Miles to Gaining Facility: 62

Gaining Facility Name and Type: Harrisburg PA P&DC

Current 3D ZIP Code(s): 170, 171, 172, 173, 178

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	\$2,622,646	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	\$274,072	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	\$1,010,544	from Other Curr vs Prop
Transportation Savings =	\$1,338,516	from Transportation (HCR and PVS)
Maintenance Savings =	\$1,955,138	from Maintenance
Space Savings =	\$0	from Space Evaluation and Other Costs
Total Annual Savings =	\$7,200,916	
Total One-Time Costs =	\$653,253	from Space Evaluation and Other Costs
Total First Year Savings =	\$6,547,663	

Staffing Positions

Craft Position Loss =	73	from Staffing - Craft
PCES/EAS Position Loss =	2	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	804,926	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	3,038,630	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	156,989	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: February 19, 2012

Losing Facility Name and Type: Reading PA P&DF

Current 3D ZIP Code(s): 179, 195, 196

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Harrisburg PA P&DC

Current 3D ZIP Code(s): 170, 171, 172, 173, 178

BACKGROUND

The Central Pennsylvania District with assistance from the Eastern Area Office has completed an Area Mail Processing (AMP) study to determine the feasibility of relocating the Reading P&DF Incoming mail volume for processing at the LeGree S. Daniels (Harrisburg) P&DC. The proposal encompasses mail processing for ZIP Codes 179, 195 and 196. The Reading P&DF is an owned facility. This study is being performed under the parameters set forth in the Network Optimization initiative.

With the approved AMP, all outgoing and incoming processing for ZIP ranges 179, 195 and 196 will be transferred to the LeGree S. Daniels P&DC. The Reading P&DF is located approximately 68 miles from the LeGree S. Daniels P&DC. Currently the Outgoing mail from the Reading plant is processed in LeGree S. Daniels P&DC for mail originating at the 179 Associate Offices and in Lehigh Valley P&DC for mail originating from the 195 and 196 Associate Offices, Stations, and Branches.

The Outgoing mail currently processed in Lehigh Valley PDC will also move to the LeGree S. Daniels P&DF. This move is not part of this study with the exception of transportation. The transportation was adjusted to include the additional costs to direct the outgoing mail to LeGree S. Daniels P&DC.

FINANCIAL JUSTIFICATION SUMMARY

The financial results for this relocation are:

Total Annual Savings: \$7,200,916

Total First Year Savings: \$6,547,663

CUSTOMER & SERVICE IMPACTS

There will be no adverse customer service impacts relating to retail unit hours. The retail unit will remain at the facility and provide the same level of service. The local postmark will be available at the service counter. PO Boxes & Caller Service will also remain at this facility. All work hours associated with the box section and caller service have been transferred to Function 4 (Finance # 41-6928) prior to the AMP study.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards

rev 06/10/2009

Summary Narrative *(continued)*

will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

The collection box times will not be impacted with this consolidation.

RETAIL AND BUSINESS MAIL ENTRY UNIT (BMEU) IMPACTS

Function 4 - Function 7 (Retail / BMEU) are not included in this AMP study. Work hours for these Functions are associated with the following Finance numbers (Retail) 41-6928 and (BMEU) 41-69283 and will remain intact

Space

Reading P&DF – the area will be surveyed for improvements to the customer service site layout. The facility will also be examined by Eastern Area FSO to determine if other consolidation opportunities exist.

CFS and PARS

Reading P&DF sends their PARS to Lancaster P&DF and CFS to Philadelphia P&DC. This will remain in place until such time a study is completed to determine the feasibility of moving PARS to Philadelphia.

Staffing Impacts

Current projections from the AMP study indicate the net reduction of seventy-three (73) craft and two (2) EAS employees. The LeGree Daniels P&DC craft staffing will increase by seventy-seven (77) due to the movement of the mail. The Reading P&DF will retain ten (10) clerks.

Mail Processing Management to Craft Ratio				
Management to Craft ² Ratios	Current		Proposed	
	SDOs to Craft ¹ (1:25 target)	MDOs+SDOs to Craft ¹ (1:22 target)	SDOs to Craft ¹ (1:25 target)	MDOs+SDOs to Craft ¹ (1:22 target)
P&DF	1 : 31	1 : 24	#DIV/0!	#DIV/0!
P&DC	1 : 34	1 : 28	1 : 25	1 : 21

¹ Craft = FTR+PTR+PTF+Casuals
² Craft = F1 + F4 at Losing; F1 only at Gaining

Management and Craft Staffing Impacts							
	Reading PA P&DF			Harrisburg PA P&DC			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft ¹	175	25	(150)	764	841	77	(73)
Management	12	-	(12)	53	63	10	(2)

¹ Craft = FTR+PTR+PTF+Casuals

Summary Narrative (continued)

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

TRANSPORTATION

Outgoing Mail:

The transportation plan for the collection of outgoing mail includes jackpotting the Associate Offices into the Reading P&DF then using consolidated transportation to carry the collection mail to LeGree S. Daniels P&DC.

Incoming Mail:

The transportation plan for the delivery of the incoming mail to the Associate Offices serviced out of the Reading P&DF will remain as is with the exception of the dispatch schedule. The dispatch schedule will be aligned to provide receipt of the mail in a timely manner to proper distribution and delivery at each Associate Office.

TRANSPORTATION CHANGES

The Reading P&DF is located 60.8 miles and 1.5 hours travel time from the Harrisburg P&DC. The Pottsville Post Office is located 55.9 miles and 1.25 hours travel time from the Harrisburg P&DC. The Reading P&DF and Pottsville Post Office facilities will be used as hub operations for the HCR routes that currently leave from there. Reading PVS conversion to HCR is due to the distance between the plants being more than 50 miles. There are no PVS operations at Pottsville.

OUTGOING OPERATIONS

SCF 179 outgoing mail is currently processed at the Harrisburg P&DC and there are no recommended changes to the current schedules.

SCF 195/196 outgoing mail is currently processed at the Lehigh Valley P&DC and the HCR termini will be adjusted to operate from Reading to Harrisburg instead of Reading to Lehigh Valley.

<u>VAP</u>	READING AMP INTO HARRISBURG P&DC
<u>AR</u>	
<u>HBG</u>	
1715	8 HCR trips
1915	9 HCR trips
2000	14 HCR trips
2030	2 HCR trips & Reading Main Retail Unit

Summary Narrative *(continued)*

PVS OPERATIONS

PVS operations will be converted to HCR. The estimated annual cost is \$536,167.

ASSOCIATE OFFICE/STATIONS/BRANCHES FARTHEST DISTANCES

179- Zion Grove 17985 is 71.6 miles and 1.5 hours from the Harrisburg P&DC.

195- Bally 19501 is 89.9 miles and 1.75 hours from the Harrisburg P&DC.

196- All Reading Stations are located within 65 miles of the Harrisburg P&DC.

DPS AND DESTINATING MAIL DISPATCHES

DPS schemes for the 179 offices will be ready for dispatch by 1715 and will be transported back to the Pottsville Hub on returning outgoing AMP transportation. All other Destinating mail will be available for dispatch by 1900 and will be transported to the Pottsville Hub on the final returning OG AMP trip. SCF breakdown containers will be made to the HCR level with the suppliers doing the final 5-digit sort.

DPS schemes for the 195 and 196 areas will be ready for dispatch between 1935 and 2245. 3 schemes and AFSM flats will be transported on returning OG AMP transportation. Two additional trips are required to transport the remaining destinating First Class mail.

REGISTERED MAIL

All Registered mail functions will be transferred to the Harrisburg P&DC. Outgoing registers collected from the Pottsville hub are currently transported to Harrisburg. The Reading hub will be consolidated and forwarded to the Harrisburg register room for opening and distributing.

DAR / EXPANSION OR RENOVATION

The LeGree S. Daniels P&DC will need to have a transformer and panel installed, and have power drops for the machines, of which a portion will be associated with this AMP study.

EQUIPMENT RELOCATION

One AFSM w/AI, as well as DBCS and DIOSS would be moved to LeGree S. Daniels P&DC from Reading P&DF Post Office.

SUMMARY

The proposed AMP has the potential to save approximately \$7,200,916 annually by increasing mail processing efficiency due to the consolidation of operations and the reduction of overhead costs. Transportation has been assessed and costs will be reduced with no adverse affect to service commitments and processing capabilities. Operational clearance times and effectiveness will be improved and/or maintained with the shift in all operations and volumes to the LeGree S. Daniels P&DC.

24 Hour Clock

Last Saved: February 19, 2012

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Current 3D ZIP Code(s): 179, 195, 196

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Harrisburg PA P&DC

Current 3D ZIP Code(s): 170, 171, 172, 173, 178

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES			
16-Apr	SAT	4/16	READING P&DF	88.4%	99.4%	100.0%		0.0		90.5%	89.5%			
23-Apr	SAT	4/23	READING P&DF	96.3%	100.0%	100.0%		0.0		92.7%	96.7%			
30-Apr	SAT	4/30	READING P&DF	90.5%	100.0%			0.2		89.7%	81.2%			
7-May	SAT	5/7	READING P&DF	92.7%	100.0%			0.0		89.1%	92.1%			
14-May	SAT	5/14	READING P&DF	91.9%	100.0%			0.0		93.9%	95.8%			
21-May	SAT	5/21	READING P&DF	94.4%	100.0%			0.0		93.0%	93.7%			
28-May	SAT	5/28	READING P&DF	85.4%	100.0%			0.2		95.8%	94.0%			
4-Jun	SAT	6/4	READING P&DF	90.6%	99.8%	100.0%		0.2		93.8%	94.1%			
11-Jun	SAT	6/11	READING P&DF	91.8%	100.0%			0.1		93.2%	95.4%			
18-Jun	SAT	6/18	READING P&DF	91.5%	99.6%	100.0%		0.1		98.3%	91.2%			
25-Jun	SAT	6/25	READING P&DF	90.5%	100.0%			0.2		89.6%	90.4%			
2-Jul	SAT	7/2	READING P&DF					0.2		96.4%	95.5%			
9-Jul	SAT	7/9	READING P&DF					0.1		91.0%	93.8%			
16-Jul	SAT	7/16	READING P&DF					0.1		91.1%	93.7%			
23-Jul	SAT	7/23	READING P&DF					0.1		96.4%	93.7%			
30-Jul	SAT	7/30	READING P&DF					0.2		93.7%	93.7%			
6-Aug	SAT	8/6	READING P&DF					0.2		90.6%	89.5%			
13-Aug	SAT	8/13	READING P&DF					0.2		93.7%	82.4%			
20-Aug	SAT	8/20	READING P&DF					0.2		89.5%	88.7%			
27-Aug	SAT	8/27	READING P&DF					0.2		90.3%	92.1%			
3-Sep	SAT	9/3	READING P&DF					0.2		84.5%	79.4%			
			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES			
16-Apr	SAT	4/16	HARRISBURG P&DC	76.3%	97.4%	97.5%	99.8%	0.5	97.1%	97.3%	35.9%			
23-Apr	SAT	4/23	HARRISBURG P&DC	84.9%	98.3%	97.1%	98.7%	0.8	98.5%	99.4%	36.1%			
30-Apr	SAT	4/30	HARRISBURG P&DC	79.4%	98.0%	97.9%	97.8%	0.8	99.2%	96.0%	22.5%			
7-May	SAT	5/7	HARRISBURG P&DC	77.5%	99.8%	100.0%	99.5%	0.9	100.0%	97.2%	23.4%			
14-May	SAT	5/14	HARRISBURG P&DC	73.1%	98.8%	100.0%	99.8%	0.7	100.0%	99.8%	32.2%			
21-May	SAT	5/21	HARRISBURG P&DC	91.5%	90.8%	88.2%	99.4%	0.9	100.0%	89.6%	24.3%			
28-May	SAT	5/28	HARRISBURG P&DC	74.9%	94.0%	94.0%	100.0%	0.4	100.0%	97.6%	29.2%			
4-Jun	SAT	6/4	HARRISBURG P&DC	77.4%	99.3%	97.7%	99.4%	0.6	100.0%	98.5%	20.4%			
11-Jun	SAT	6/11	HARRISBURG P&DC	80.7%	99.0%	94.5%	99.7%	0.7	98.1%	99.1%	31.7%			
18-Jun	SAT	6/18	HARRISBURG P&DC	82.9%	98.5%	99.9%	99.6%	0.6	99.9%	99.3%	38.2%			
25-Jun	SAT	6/25	HARRISBURG P&DC	83.1%	93.4%	90.4%	98.8%	0.5	100.0%	97.0%	28.9%			
2-Jul	SAT	7/2	HARRISBURG P&DC	67.2%	93.1%	93.0%	99.8%	0.6	95.3%	98.9%	29.4%			
9-Jul	SAT	7/9	HARRISBURG P&DC	77.9%	98.4%	91.3%	99.3%	0.7	100.0%	97.9%	26.1%			
16-Jul	SAT	7/16	HARRISBURG P&DC	86.2%	99.5%	98.2%	99.2%	0.5	100.0%	99.1%	39.6%			
23-Jul	SAT	7/23	HARRISBURG P&DC	80.4%	98.7%	95.8%	98.1%	0.9	100.0%	99.9%	34.8%			
30-Jul	SAT	7/30	HARRISBURG P&DC	72.7%	94.4%	94.0%	99.1%	0.4	100.0%	97.8%	23.1%			
6-Aug	SAT	8/6	HARRISBURG P&DC	77.3%	97.2%	99.6%	99.6%	0.6	100.0%	97.4%	24.4%			
13-Aug	SAT	8/13	HARRISBURG P&DC	85.9%	98.4%	99.4%	99.4%	0.5	100.0%	99.4%	25.6%			
20-Aug	SAT	8/20	HARRISBURG P&DC	96.0%	98.4%	98.7%	99.4%	0.8	98.3%	96.7%	28.9%			
27-Aug	SAT	8/27	HARRISBURG P&DC	88.9%	98.1%	95.6%	99.6%	0.6	98.1%	94.1%	21.0%			
3-Sep	SAT	9/3	HARRISBURG P&DC	62.8%	93.1%	84.9%	100.0%	0.1	100.0%	95.4%	23.2%			

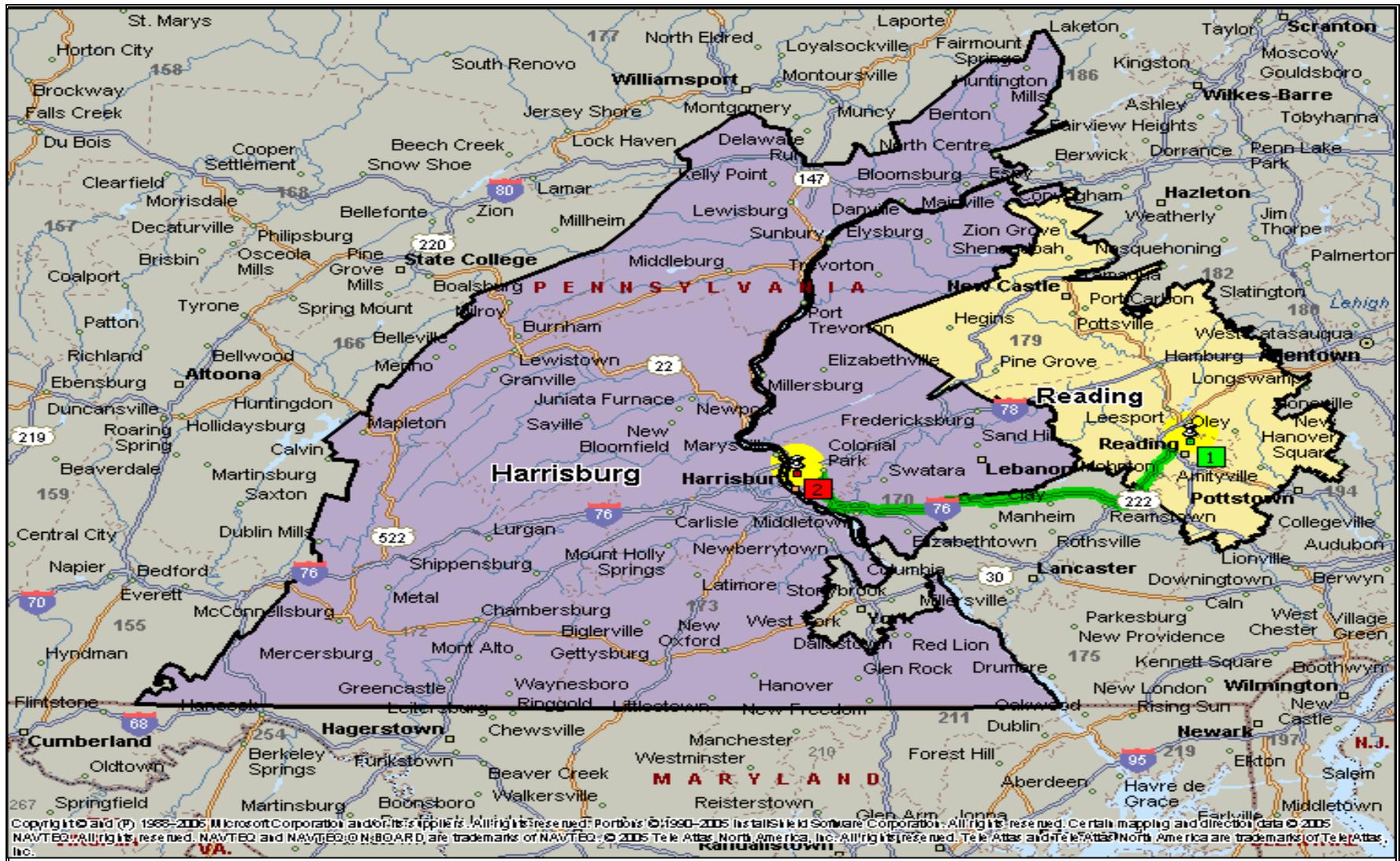
rev 04/2/2008

MAP

Last Saved: February 19, 2012

Losing Facility Name and Type: Reading PA P&DF
Current 3D ZIP Code(s): 179, 195, 196
Miles to Gaining Facility: 62

Gaining Facility Name and Type: Harrisburg PA P&DC
Current 3D ZIP Code(s): 170, 171, 172, 173, 178



rev 03/20/2008

Service Standard Impacts

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

Losing Facility 3D ZIP Code(s): 179, 195, 196

Gaining Facility 3D ZIP Code(s): 170, 171, 172, 173, 178

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 19, 2012

Stakeholder Notification Page 1

Losing Facility: Reading PA P&DF

AMP Event: Start of Study

Workhour Costs - Current

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

Gaining Facility: Harrisburg PA P&DC

Date Range of Data: 07/01/10 <<=== ==>> 06/30/11

Losing Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$37.50	\$0.00
12	\$46.09	\$0.00
13	\$0.00	\$0.00
14	\$39.88	\$0.00
15	\$0.00	\$0.00
16	\$0.00	\$0.00
17	\$39.45	\$0.00
18	\$39.47	\$33.43

Gaining Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$38.32	\$0.00
12	\$44.90	\$35.89
13	\$43.57	\$0.00
14	\$43.10	\$0.00
15	\$12.46	\$0.00
16	\$0.00	\$0.00
17	\$39.13	\$0.00
18	\$40.37	\$23.34

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP	(4) Current Annual TPH or	(5) Current Annual	(6) Current Productivity	(7) Current Annual Workhour Costs
044	100.0%					\$243,364
074	100.0%					\$176,492
122	100.0%					\$712,741
168	100.0%					\$11,750
169	100.0%					\$292,534
178	100.0%					\$0
179	100.0%					\$197
180	100.0%					\$770,629
185	100.0%					\$274,120
200	100.0%					\$81,669
210	75.0%					\$384,052
214	90.0%					\$55,297
229	90.0%					\$375,279
230	90.0%					\$25,859
231	90.0%					\$68,382
233	100.0%					\$51,608
264	100.0%					\$5,255
266	100.0%					\$4,776
340	100.0%					\$1,122
464	100.0%					\$5,069
466	100.0%					\$546,109
467	100.0%					\$5
484	100.0%					\$42,380
549	100.0%					\$375
554	100.0%					\$48,206
560	100.0%					\$64,587
562	100.0%					\$76,444
565	100.0%					\$669
590	93.0%					\$14,654
607	100.0%					\$5,357
612	100.0%					\$12,292
620	100.0%					\$531
894	100.0%					\$200,498
918	100.0%					\$1,880,962
919	100.0%					\$49,379
930	100.0%					\$77,450
020						\$123
035						\$1,001
114						\$3,480
140						\$562,580

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
044						\$556,069
074						\$447,598
122						\$408,511
168						\$336,002
169						\$15,851
178						\$198,662
179						\$0
180						\$635,966
185						\$76,440
200						\$19,597
210						\$577,046
214						\$112,022
229						\$2,674,528
230						\$211,767
231						\$1,947,481
233						\$232,544
264						\$0
266						\$0
340						\$37,314
464						\$0
466						\$0
467						\$0
484						\$40,432
549						\$306,509
554						\$149,501
560						\$70,832
562						\$111,250
565						\$17,773
590						\$43,564
607						\$170,993
612						\$151,004
620						\$914
894						\$178,592
918						\$4,732,191
919						\$244,808
930						\$309,505
020						\$366
035						\$1,957,379
114						\$499,501
140						\$0

Workhour Costs - Proposed

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

Gaining Facility: Harrisburg PA P&DC

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
044					\$0
074					\$0
122					\$0
168					\$0
169					\$0
178					\$0
179					\$0
180					\$0
185					\$0
200					\$0
210					\$96,013
214					\$5,530
229					\$37,528
230					\$2,586
231					\$6,838
233					\$0
264					\$0
266					\$0
340					\$0
464					\$0
466					\$0
467					\$0
484					\$0
549					\$0
554					\$0
560					\$0
562					\$0
565					\$0
590					\$1,026
607					\$0
612					\$0
620					\$0
894					\$0
918					\$0
919					\$0
930					\$0
020					\$123
035					\$0
114					\$3,480
140					\$562,580
328					\$60,214
481					\$150,922
585					\$107,857
892					\$0
896					\$1,193
			0	No Calc	
			0	No Calc	
			0	No Calc	
			0	No Calc	

(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
044					\$960,797
074					\$657,112
122					\$1,115,608
168					\$352,452
169					\$15,693
178					\$196,676
179					\$0
180					\$1,018,230
185					\$212,415
200					\$19,401
210					\$786,256
214					\$161,395
229					\$3,009,605
230					\$234,856
231					\$2,008,538
233					\$285,326
264					\$0
266					\$4,654
340					\$37,314
464					\$0
466					\$496,448
467					\$0
484					\$195,507
549					\$306,860
554					\$194,691
560					\$131,379
562					\$182,913
565					\$18,400
590					\$56,339
607					\$176,015
612					\$162,527
620					\$1,412
894					\$39,953
918					\$3,928,908
919					\$2,792,801
930					\$382,111
020					\$366
035					\$1,957,379
114					\$499,501
140					\$0
328					\$30,302
481					\$591,754
585					\$339,330
892					\$90,431
896					\$365,715
002					\$66,559
010					\$66,909
014					\$465
015					\$363,734

Other Workhour Move Analysis

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

Gaining Facility: Harrisburg PA P&DC

Date Range of Data: 07/01/10 to 06/30/11

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
515	0.0%	100.0%		\$489	515				\$0
569	0.0%	100.0%		\$900	569				\$0
624	0.0%	100.0%		\$7,702	624				\$27,374
665	0.0%	100.0%		\$76,992	665				\$0
673	0.0%	100.0%		\$167,145	673				\$0
679	0.0%	100.0%		\$64,777	679				\$439,843
745	0.0%	70.0%		\$271,007	745				\$644,175
747	21.3%	35.0%		\$785,650	747				\$3,113,883
750	43.0%	57.0%		\$1,704,538	750				\$6,425,889
753	20.8%	45.0%		\$637,249	753				\$1,902,142
765	0.0%	100.0%		\$623,602	765				\$560,889
766	0.0%	100.0%		\$22,856	766				\$2,005,348
					566				\$299
					571				\$22,762
					581				\$724,872
					582				\$78,025
					614				\$134
					616				\$19,158
					617				\$30,740
					634				\$740
					666				\$77,437
					680				\$77,422
					692				\$57,296
					763				\$1,585

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
515		\$0	515		\$0
569		\$0	569		\$0
624		\$0	624		\$27,374
665		\$0	665		\$0
673		\$0	673		\$0
679		\$0	679		\$439,843
745		\$81,302	745		\$644,175
747		\$343,602	747		\$3,348,418
750		\$0	750		\$7,121,448
753		\$218,070	753		\$2,028,679
765		\$0	765		\$560,889
766		\$0	766		\$2,005,348
			566		\$299
			571		\$22,762
			581		\$724,872
			582		\$78,025
			614		\$134
			616		\$19,158
			617		\$30,740
			634		\$740
			666		\$77,437
			680		\$77,422
			692		\$57,296
			763		\$1,585

Staffing - Management

Last Saved: February 19, 2012

Losong Facility: Reading PA P&DF

Data Extraction Date: 09/19/11

Finance Number: 416928

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	MGR PROCESSING/DISTRIBUTION FCLTY	EAS-24	1	1	0	-1
2	MGR MAINTENANCE	EAS-21	1	1	0	-1
3	MGR DISTRIBUTION OPERATIONS	EAS-19	1	1	0	-1
4	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	2	0	-2
5	SUPV DISTRIBUTION OPERATIONS	EAS-17	5	4	0	-4
6	SUPV MAINTENANCE OPERATIONS	EAS-17	3	1	0	-1
7	SUPV TRANSPORTATION OPERATIONS	EAS-17	1	1	0	-1
8	SECRETARY (FLD)	EAS-12	1	1	0	-1
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
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72						
73						
74						
75						
76						
77						
78						
79						
		Totals		15	12	0
						(12)

Retirement Eligibles: 5

Position Loss: 12

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (2)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	MGR DISTRIBUTION OPERATIONS	EAS-24	1	1	1	0
4	MGR MAINTENANCE (LEAD)	EAS-24	1	1	1	0
5	MGR DISTRIBUTION OPERATIONS	EAS-22	1	1	1	0
6	MGR MAINTENANCE OPERATIONS	EAS-21	3	3	3	0
7	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	3	3	3	0
8	MGR DISTRIBUTION OPERATIONS	EAS-20	2	2	2	0
9	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
10	MGR TRANSPORTATION/NETWORKS	EAS-20	1	1	1	0
11	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	1	1	0
12	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	1	1	0
13	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
14	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	1	0
15	OPERATIONS SUPPORT SPECIALIST	EAS-18	2	2	2	0
16	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	1	2	1
17	SUPV DISTRIBUTION OPERATIONS	EAS-17	23	17	26	9
18	SUPV MAINTENANCE OPERATIONS	EAS-17	10	10	10	0
19	SUPV TRANSPORTATION OPERATIONS	EAS-17	2	2	2	0
20	NETWORKS SPECIALIST	EAS-16	1	1	1	0
21	SECRETARY (FLD)	EAS-12	1	1	1	0
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
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72						
73						
74						
75						
76						
77						
78						
79						
	Total		60	53	63	10

Retirement Eligibles: 18

Position Loss: **(10)**

Total PCES/EAS Position Loss: 2 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

Staffing - Craft

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

Finance Number: 416928

Data Extraction Date: 09/26/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	72	72	10	(62)
Function 4 - Clerk	0	0	0			
Function 1 - Mail Handler	0	2	48	50	0	(50)
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	0	2	120	122	10	(112)
Function 3A - Vehicle Service	0	0	9	9	7	(2)
Function 3B - Maintenance	3	0	40	43	9	(34)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	0	1	1	(1)	(2)
Total	3	2	170	175	25	(150)

Retirement Eligibles: 58

Gaining Facility: Harrisburg PA P&DC

Finance Number: 413485

Data Extraction Date: 09/26/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	49	0	286	335	372	37
Function 1 - Mail Handler	25	19	200	244	271	27
Function 1 Sub-Total	74	19	486	579	643	64
Function 3A - Vehicle Service	0	0	31	31	31	0
Function 3B - Maintenance	1	0	144	145	158	13
Functions 67-69 - Lmtd/Rehab/WC	0	0	2	2	2	0
Other Functions	0	0	7	7	7	0
Total	75	19	670	764	841	77

Retirement Eligibles: 189

Total Craft Position Loss: 73 (This number carried forward to the *Executive Summary*)

(13) Notes: _____

rev 11/05/2008

Maintenance

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

Gaining Facility: Harrisburg PA P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 1,704,538	\$ 0	\$ (1,704,538)
LDC 37 Building Equipment	\$ 637,249	\$ 218,070	\$ (419,179)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 785,650	\$ 343,602	\$ (442,048)
LDC 39 Maintenance Operations Support	\$ 278,708	\$ 81,302	\$ (197,406)
LDC 93 Maintenance Training	\$ 22,032	\$ 0	\$ (22,032)
Workhour Cost Subtotal	\$ 3,428,178	\$ 642,975	\$ (2,785,203)
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 552,326	\$ 337,088	\$ (215,238)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
Grand Total	\$ 3,980,504	\$ 980,063	\$ (3,000,441)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 6,425,889	\$ 7,121,448	\$ 695,559
LDC 37 Building Equipment	\$ 1,902,142	\$ 2,028,679	\$ 126,537
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 3,113,883	\$ 3,348,418	\$ 234,535
LDC 39 Maintenance Operations Support	\$ 768,869	\$ 768,869	\$ 0
LDC 93 Maintenance Training	\$ 137,596	\$ 137,596	\$ 0
Workhour Cost Subtotal	\$ 12,348,379	\$ 13,405,010	\$ 1,056,631
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 2,848,722	\$ 2,848,722	\$ 0
Adjustments <i>(from "Other Curr vs Prop" tab)</i>		\$ -11,328	
Grand Total	\$ 15,197,101	\$ 16,242,404	\$ 1,045,303

Annual Maintenance Savings: **\$1,955,138** (This number carried forward to the Executive Summary)

(7) Notes: Our facilities utilities for the requested time period were \$352,088.00. This was data from the UMS. The \$200k parts and supplies will be approximately 40% of that figure.

The plant will still filters and belts for the HVAC, maintenance for the few remaining PIT and normal building maintenance.... bulbs ballasts paper and soap for the rest rooms , etc. Our electric use will drop but our gas for heating will increas. The plant will not be running 9 DBCSs that generate 110k BTUSwhile running.

rev 04/13/2009

Transportation - PVS
Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF
Finance Number: 416928
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Harrisburg PA P&DC
Finance Number: 413485

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules	15		15
Total Annual Mileage	223,403		223,403
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$64,777	\$0	\$64,777
LDC 34 (765, 766)	\$646,457	\$0	\$646,457
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$711,235	\$0	\$711,235

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$470,583	\$470,583	\$0
LDC 34 (765, 766)	\$2,566,237	\$2,566,237	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$3,036,821	\$3,036,821	\$0

PVS Transportation Savings (Losing Facility): \$711,235

PVS Transportation Savings (Gaining Facility): \$0

Total PVS Transportation Savings: \$711,235 <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: Reading PVS has a 2-ton assigned to the operation that is used for Express Mail deliveries on Schedule 22257

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	81,059	0	0	0	81,059

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	744,078	0	0	0	744,078

HCR Annual Savings (Losing Facility): **\$1,163,449**

HCR Annual Savings (Gaining Facility): **(\$536,167)**

Total HCR Transportation Savings: **\$627,282**

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: February 19, 2012

Lossing Facility: Reading PA P&DF

Gaining Facility: Harrisburg PA P&DC

Data Extraction Date: 09/19/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFSM - ALL	1		(1)
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	4	0	(4)
DBCS-OSS	3	0	(3)
DIOSS	2	0	(2)
FSS	0	0	0
SPBS	0	0	0
UFSM	0	0	0
FC / MICRO MARK	0	0	0
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MLOCR-ISS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
POWERED INDUSTRIAL EQUIPMENT	0	0	0
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
AFCS	5	8	3	3	
AFSM 100	3	4	1	0	\$87,773
APPS	1	1	0	0	
CIOSS	0	0	0	0	
CSBCS	0	0	0	0	
DBCS	20	14	(6)	(10)	
DBCS-OSS	3	9	6	3	\$24,180
DIOSS	6	11	5	3	\$40,300
FSS	0	0	0	0	
SPBS	0	0	0	0	
UFSM	0	0	0	0	
FC / MICRO MARK	2	2	0	0	
ROBOT GANTRY	6	8	2	2	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS	0	0	0	0	
EAA	2	2	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	0	0	0	0	
POWERED INDUSTRIAL EQUIPMENT	0	0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$152,253 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: MPE Verified.

rev 03/04/2008

Customer Service Issues

Last Saved: February 19, 2012

Losing Facility: Reading PA P&DF

5-Digit ZIP Code: 19612

Data Extraction Date: 10/14/11

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 179		3-Digit ZIP Code: 195		3-Digit ZIP Code: 196		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
53	132	48	118	80	46		
118	32	106	26	63	35		
1	1	0	0	8	1		
172	165	154	144	151	82	0	0

2. How many collection boxes are designated for "local delivery"?

0

3. How many "local delivery" boxes will be removed as a result of AMP?

NA

4. Delivery Performance Report

% Carriers returning before 5 p.m.

Quarter/FY	Percent
PQ1 2011	84.30%
PQ2 2011	88.60%
PQ3 2011	84.00%
PQ4 2011	75.30%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	18:00	8:00	17:30
Tuesday	8:00	18:00	8:00	17:30
Wednesday	8:00	18:00	8:00	17:30
Thursday	8:00	18:00	8:00	17:30
Friday	8:00	18:00	8:00	17:30
Saturday	8:00	15:00	8:00	15:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	5:00	8:30	5:00
Tuesday	8:30	5:00	8:30	5:00
Wednesday	8:30	5:00	8:30	5:00
Thursday	8:30	5:00	8:30	5:00
Friday	8:30	5:00	8:30	5:00
Saturday				

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?

Yes

8. Notes:

Gaining Facility: Harrisburg PA P&DC

9. What postmark will be printed on collection mail?

Line 1 _____

Line 2 _____

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: February 19, 2012

Lossing Facility: Reading PA P&DF

Space Evaluation

1. Affected Facility

Facility Name: Reading PA P&DF
 Street Address: 2100 N13th St
 City, State ZIP: Reading, PA 19612

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: owned
 Enter lease expiration date: _____
 Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 105000
 Enter gained square footage expected with the AMF: 50497

4. Planned use for acquired space from approved AMI

Carrier are currently housed in an Annex would move in this facility, Window Service, box section and BMEU would remain in Facility. Potential for DUO also exists

5. Facility Costs

Enter any projected one-time facility costs: \$336,000
 (This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): _____
 (This number carried forward to the *Executive Summary*)

7. Notes Facility costs includes the portion of the cost to upgrade the power supply in the gaining facility. Relocation cost - \$5,500 per employee (Mail Handlers only)

One-Time Costs

Employee Relocation Costs: \$165,000

Mail Processing Equipment Relocation Costs: \$152,253
 (from MPE Inventory)

Facility Costs: \$336,000
 (from above)

Total One-Time Costs: \$653,253
 (This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Lossing Facility: Reading PA P&DF

Gaining Facility: Harrisburg PA P&DC

YTD Range of Report: 07/01/10 : 06/30/11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters		
Flats		
PARS COA		
PARS Redirects		
APPS		

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters		
Flats		
PARS COA		
PARS Redirects		
APPS		

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