

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest Non-MODS/Non-BPI Office  
Facility Name & Type: Valdosta CSMPC  
Street Address: 401 N Patterson Street  
City: Valdosta  
State: GA  
5D Facility ZIP Code: 31601  
District: North Florida  
Area: Southwest  
Finance Number: 129009  
Current 3D ZIP Code(s): 316  
Miles to Gaining Facility: 121.3  
EXFC office: Yes  
Postmaster: William Spangler  
Senior Plant Manager: Arthur Rosenberg  
District Manager: Eric Chavez  
Facility Type after AMP: Post Office

## 2. Gaining Facility Information

Facility Name & Type: Jacksonville P&DC  
Street Address: 1100 Kings Road  
City: Jacksonville  
State: FL  
5D Facility ZIP Code: 32203  
District: North Florida  
Area: Southwest  
Finance Number: 114382  
Current 3D ZIP Code(s): 320, 322  
EXFC office: Yes  
Plant Manager: Arthur Rosenberg  
Senior Plant Manager: Arthur Rosenberg  
District Manager: Eric Chavez

## 3. Background Information

Start of Study: 9/15/2011  
Date Range of Data: Jul-01-2010 : Jun-30-2011  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,745  
EAS Hours per Year: 1,822

Date of HQ memo, *DAR Factors/Cost of Borrowing/* **New**  
*Facility Start-up Costs Update*

June 16, 2011

Date & Time this workbook was last saved:

2/10/2012 12:48

## 4. Other Information

Area Vice President: Linda J. Welch  
Vice President, Network Operations: David E. Williams  
Area AMP Coordinator: Steve Jackson  
HQ AMP Coordinator: Barbara Brewington

rev 10/10/2011

# Approval Signatures

**Losing Facility Name and Type:** Valdosta CSMPC

**Street Address:** 401 N. Patterson Street

**City:** Valdosta

**State:** GA

**Facility ZIP Code:** 31691

**Finance Number:** 129008

**Current 3D ZIP Code(s):** 315

**Type of Distribution to Consolidate:** Grip & Best

**Gaining Facility Name and Type:** Jacksonville P&DC

**Street Address:** 7100 Kings Road

**City:** Jacksonville

**State:** FL

**Facility ZIP Code:** 32203

**Finance Number:** 114582

**Current 3D ZIP Code(s):** 320, 322

**ACKNOWLEDGEMENT OF ACCOUNTABILITY:** I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, procurement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**LOSING FACILITY:**

**Postmaster or Plant Manager:**

William Spangler

Printed Name

*William E. Spangler*

Signature

11/18/11

Date

**Senior Plant Manager:**

Arthur Rosenberg

Printed Name

*Arthur Rosenberg*

Signature

11/18/2011

Date

**District Manager:**

Eric Chavez

Printed Name

*Eric D. Chavez*

Signature

11/18/2011

Date

**GAINING FACILITY:**

**Plant Manager:**

Arthur Rosenberg

Printed Name

*Arthur Rosenberg*

Signature

11/18/2011

Date

**Senior Plant Manager:**

Arthur Rosenberg

Printed Name

*Arthur Rosenberg*

Signature

11/18/2011

Date

**District Manager:**

Eric Chavez

Printed Name

*Eric D. Chavez*

Signature

11/18/2011

Date

**AREA OFFICE:**

**Area Vice President:**

Linda J. Welch

Printed Name

*Linda J. Welch*

Signature

1/18/12

Date

**Implementation Date:**

**HEADQUARTERS:**

Approved:  Disapproved:

**Vice President, Network Operations:**

David E. Williams

Printed Name

*David E. Williams*

Signature

2/20/12

Date

**Comments:**

# Executive Summary

Last Saved: December 31, 2011

**Losing Facility Name and Type:** Valdosta CSMPC

**Street Address:** 401 N Patterson Street

**City, State:** Valdosta, GA

**Current 3D ZIP Code(s):** 316

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 121.3

**Gaining Facility Name and Type:** Jacksonville P&DC

**Current 3D ZIP Code(s):** 320, 322

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$922,561</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$0</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$0</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$162,884</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$13,477</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$1,098,922</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$0</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>\$1,098,922</u></b>	

### Staffing Positions

Craft Position Loss =	<u>8</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>0</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>4,720,289</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>N/A</u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

	UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
	ADV	ADV	ADV	%
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: February 10, 2012

**Losing Facility Name and Type:** Valdosta CSMPC

**Current 3D ZIP Code(s):** 316

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Jacksonville P&DC

**Current 3D ZIP Code(s):** 320, 322

## **BACKGROUND**

The results of this feasibility study is for the consolidation of originating and destinating letter and flat volumes plus all Express Mail, Priority Mail from the Valdosta CSMPC (ZIP 316) to the Jacksonville P&DC (ZIP 320, 322) with the intent of removing all mail processing operations from the Valdosta facility. Valdosta is a Function 4 office and currently does not utilize any automated mail processing equipment for their Originating and Destinating mail for the 316 ZIP area. The Valdosta CSMPC is approximately 121 miles from the Jacksonville P&DC. This AMP feasibility study is due to the significant decline in originating and destinating volumes and to increase efficiencies. This AMP study includes the full closure of the Valdosta CSMPC mail processing operations while Retail, BMEU, Box Section and Carrier Units will be considered in an additional Node Study. The Jacksonville NDC will process the originating and destinating Priority Mail and FCM SPRS's for the 316 ZIP if approved. The results of this feasibility study are based on the requirement of realigning current Service Standards within the ADC and AADC network.

## **FINANCIAL SUMMARY**

The annual baseline data for this AMP feasibility study is taken from the period of July 1, 2010 – June 30, 2011. Financial savings proposed for this consolidation from the Valdosta CSMPC (316) into the Jacksonville FL P&DC are:

Total First Year Savings	\$1,098,922
Total Annual Savings	\$1,098,922

## **CUSTOMER & SERVICE IMPACTS**

There are no changes to collection box times.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

## **FSO PRELIMINARY RECOMMENDATION & DESCRIPTION OF FACILITY IMPACTS**

Valdosta MPO (Dispose)

BMEU – Relocate to Northside Station located 3.36 miles; work hours for the BMEU are in another function and will be reallocated and/or adjusted to the new facility according to the new workload analysis; expansion and new build out will be needed for BMEU.

Retail, PO Boxes and Caller Services – Retail will be relocated to the Northside Station 3.36 miles away; function 4 work hours are in another function and will be analyzed and reallocated to the new unit.

Carriers - Relocate to Northside Station 3.36 miles away. Carrier work hours will be reallocated to new delivery unit.

F4 and F7 workhours and staffing will remain the Valdosta workbook. There are sufficient workhours and staffing remaining in the workbook to staff the operation.

## **TRANSPORTATION**

Transportation supporting the Valdosta CSMPC is HCR service. The proposed transportation to support this study will be operated at a savings of \$162,884 from current costs. This cost is for both Originating and Destinating volumes. Savings are realized by realigning current transportation to and from Valdosta CSMPC. Current saving initiatives are:

Relocate Highway Contract Routes to Valdosta Northside Station:  
HCR 31630 - Fresh Beginnings, Hahira, Cecil, Adel, Sparks & Lenox  
HCR 31631 - Lake Park, Statenville & Fargo  
HCR 31634 – Quitman, Dixie and Boston  
HCR 316A0 – Moody Air Force Base

# Summary Narrative *(continued)*

Relocate Highway Contract Routes to Waycross Post Office:

HCR 31632 – Lakeland, Ray City, Nashville, Alapaha, Willacoochee, Pearson & Axson

HCR 31633 – Naylor, Stockton, Du Pont, Homerville & Argyle

The lines of travel change are:

HCR 31632 will terminate in Lakeland.

HCR 31633 will terminate in Naylor.

Existing HCR transportation (322U1 & 32291) will be used to transport the mail between the Jacksonville P&DC/NDC to/from Valdosta Northside Station.

HCR 322U1 Trip 602

Depart Valdosta 19:00

Arrive Jacksonville NDC 21:40

Depart Jacksonville NDC 22:10

Truck arrive at Jacksonville P&DC 22:30

Utilization 45.2 % (Daily except Saturdays) on a 53' trailer

HCR 322U2 Trip 601

Depart Jacksonville P&DC 02:15

Arrive Jacksonville NDC 02:35

Depart Jacksonville NDC 03:05

Truck arrival at Valdosta at 05:15

Utilization 48.0% Daily except Sundays

HCR 32291, Trip 802

Depart Valdosta 21:00

Arrive Jacksonville NDC 23:15

Utilization 65.8% on a 53' trailer daily

HCR 32291, Trip 601

Depart Jacksonville NDC 01:30

Truck arrival at Valdosta at 03:45

Utilization 86.8% on a 53' trailer daily

HCR 316L2 is currently used to AMP the 316 service area to Albany.

The Valdosta trips (1-12) on this contract will no longer be needed.

The Valdosta service points will be removed.

The proposed transportation to support this study will be operated at a savings of \$162,884 from current costs. This cost is for both Originating and Destinating volumes. All 316 mail classes of mail including Priority Mail, Express Mail, Registry, DPS, Originating and Destinating volumes will be sent directly to and from the Jacksonville P&DC/NDC on the dedicated transportation. Other studies are ongoing for more cost saving initiatives.

## **EMPLOYEE IMPACTS**

In this feasibility study, 5 (five) F4 craft, and 0 management positions will be impacted. Due to other concurrent AMP studies, Jacksonville FL P&DC has satisfied its staffing needs.

Management and Craft Staffing Impacts							
	Valdosta			Jacksonville			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft <sup>1</sup>	39	34	(5)	764	761	(3)	(8)
Management	3	3	-	60	60	-	-

Craft = FTR+PTR+PTF+Casuals

# Summary Narrative *(continued)*

Mail Processing Management to Craft Ratio				
Management to Craft <sub>2</sub> Ratios	Current		Proposed	
	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)
Valdosta	N/A	N/A	N/A	N/A
Jacksonville	1 : 23	1 : 19	1 : 23	1 : 19

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals  
<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

It is noted that the supervisor staffing ratios in Jacksonville do not align with the target ratios and will be reviewed for planned compliance.

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

### **EQUIPMENT RELOCATION AND MAINTENANCE IMPACTS**

No equipment relocation costs are associated with this AMP. Custodial services in the Valdosta CSMPC are currently handled by GSA.

### **SPACE IMPACTS**

The Valdosta CSMPC/Main Post Office is a leased facility. The consideration of movement of the customer service operations remaining in the Valdosta CSMPC/Main Post Office into the Valdosta Northside Office, a USPS owned facility, will be studied in a separate Node study.

### **IMPLEMENTATION PLAN**

The implementation of the mail movement would be accomplished in one phase. Due to the complexity of concurrent AMP initiatives, e.g., Waycross to Jacksonville, additional transportation plans will be tendered, to utilize one Waycross hub proposal. All of the SCF 316 volumes will be processed at Jacksonville P&DC and Jacksonville NDC.

### **OTHER CONCURRENT INITIATIVES**

The Waycross GA CSMPC and the Savannah GA P&DF is also under AMP review for possible consolidation into the Jacksonville P&DC. Gainesville FL originating AMP was approved 8/29/11. Implementation of this AMP is expected to be complete by the end of December 2011. An additional AMP study proposes to consolidate some of the Gainesville destinating volume in the Jacksonville P&DC. All of these concurrent AMP's will affect the total staffing and additional costs/savings at Jacksonville P&DC over what is shown in this individual AMP.

# 24 Hour Clock

Last Saved: December 31, 2011

**Losing Facility Name and Type:** Valdosta CSMPC

**Current 3D ZIP Code(s):** 316

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Jacksonville P&DC

**Current 3D ZIP Code(s):** 320, 322

No 24-hour clock information for Valdosta

Weekly Trends Beginning Day	24 Hour Indicator Report			80%	100%	100%	100%	Millions	100%	100%	86.9%
			Facility	Cancelled by 2000 Data Source = EDW MCRS	OGP Cleared by 2300 Data Source = EDW EOR	OGS Cleared by 2400 Data Source = EDW EOR	MMP Cleared by 2400 Data Source = EDW EOR	MMP Volume On Hand at 2400 Data Source = EDW MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW T MES
		%									
16-Apr	SAT	4/16	JACKSONVILLE P&DC	64.0%	99.0%	94.5%	99.7%	0.3	99.5%	100.0%	82.8%
23-Apr	SAT	4/23	JACKSONVILLE P&DC	70.8%	98.5%	97.3%	99.8%	0.3	98.4%	100.0%	66.3%
30-Apr	SAT	4/30	JACKSONVILLE P&DC	56.8%	95.6%	88.6%	99.5%	0.4	98.1%	99.9%	69.1%
7-May	SAT	5/7	JACKSONVILLE P&DC	67.1%	98.3%	98.3%	99.0%	0.5	96.8%	99.8%	71.2%
14-May	SAT	5/14	JACKSONVILLE P&DC	67.5%	97.7%	94.7%	99.2%	0.5	98.2%	99.8%	77.5%
21-May	SAT	5/21	JACKSONVILLE P&DC	60.0%	97.8%	97.1%	99.1%	0.3	99.0%	100.0%	74.3%
28-May	SAT	5/28	JACKSONVILLE P&DC	59.3%	93.0%	84.4%	98.3%	0.4	98.4%	100.0%	86.0%
4-Jun	SAT	6/4	JACKSONVILLE P&DC	64.6%	96.5%	95.6%	99.7%	0.7	99.1%	100.0%	91.2%
11-Jun	SAT	6/11	JACKSONVILLE P&DC	51.9%	99.2%	96.6%	99.6%	0.2	98.7%	100.0%	77.8%
18-Jun	SAT	6/18	JACKSONVILLE P&DC	62.8%	97.7%	94.6%	99.3%	0.3	99.3%	100.0%	81.7%
25-Jun	SAT	6/25	JACKSONVILLE P&DC	54.5%	98.0%	92.9%	99.8%	0.0	96.8%	99.9%	71.9%
2-Jul	SAT	7/2	JACKSONVILLE P&DC	54.6%	92.5%	91.2%	98.5%	0.3	95.0%	100.0%	76.4%
9-Jul	SAT	7/9	JACKSONVILLE P&DC	57.4%	99.0%	88.2%	99.2%	0.1	99.1%	99.9%	80.8%
16-Jul	SAT	7/16	JACKSONVILLE P&DC	60.5%	95.8%	91.0%	99.5%	0.5	92.0%	100.0%	82.9%
23-Jul	SAT	7/23	JACKSONVILLE P&DC	50.6%	97.9%	96.9%	100.0%	0.1	99.5%	100.0%	91.0%
30-Jul	SAT	7/30	JACKSONVILLE P&DC	63.4%	95.9%	91.2%	99.7%	0.0	99.2%	100.0%	87.4%
6-Aug	SAT	8/6	JACKSONVILLE P&DC	60.8%	97.4%	100.0%	98.5%	0.2	99.4%	100.0%	92.2%
13-Aug	SAT	8/13	JACKSONVILLE P&DC	51.6%	100.0%	98.1%	99.9%	0.0	99.4%	100.0%	88.7%
20-Aug	SAT	8/20	JACKSONVILLE P&DC	64.3%	99.2%	96.0%	99.8%	0.2	98.8%	100.0%	92.4%
27-Aug	SAT	8/27	JACKSONVILLE P&DC	60.9%	94.1%	92.5%	99.7%	0.1	98.3%	99.9%	89.3%
3-Sep	SAT	9/3	JACKSONVILLE P&DC	59.7%	92.7%	96.8%	98.6%	0.0	98.1%	99.9%	86.2%



# Service Standard Impacts

Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC

**Losing Facility 3D ZIP Code(s):** 316

**Gaining Facility 3D ZIP Code(s):** 320, 322

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: December 31, 2011

Stakeholder Notification Page 1

**Losing Facility:** Valdosta CSMPC

**AMP Event:** Start of Study




























## Other Workhour Move Analysis

Last Saved: December 31, 2011

Losing Facility: Valdosta CSMPC

Gaining Facility: Jacksonville P&DC

Date Range of Data: 07/01/10 to #REF!

### Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
747	0.0%	100.0%		\$145	747				\$2,994,347
750	0.0%	100.0%		\$11,779	750				\$6,948,230
001				\$67,635	001				\$0
065				\$674,331	065				\$0
355				\$261,719	355				\$0
421				\$868,095	421				\$0
713				\$671,847	713				\$0
714				\$366,144	714				\$0
731				\$19,393	731				\$0
743				\$3,891	743				\$0
					515				\$5,426
					566				\$71,599
					569				\$98
					570				\$78,836
					579				\$687
					581				\$209,900
					582				\$74,035
					614				\$659
					616				\$1,605
					617				\$8,698
					624				\$21,807
					642				\$158
					665				\$3,492
					668				\$992,675
					670				\$154
					679				\$78,383
					691				\$1,494
					692				\$303
					745				\$908,590
					752				\$91,694
					753				\$1,689,464
					765				\$2,239,856
					766				\$3,496,293

### Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
747		\$0	747		\$2,994,347
750		\$0	750		\$6,948,230
001		\$67,635	001		\$0
065		\$674,331	065		\$0
355		\$261,719	355		\$0
421		\$868,095	421		\$0
713		\$671,847	713		\$0
714		\$366,144	714		\$0
731		\$19,393	731		\$0
743		\$3,891	743		\$0
			515		\$5,426
			566		\$71,599
			569		\$98
			570		\$78,836
			579		\$687
			581		\$209,900
			582		\$74,035
			614		\$659
			616		\$1,605
			617		\$8,698
			624		\$21,807
			642		\$158
			665		\$3,492
			668		\$992,675
			670		\$154
			679		\$78,383
			691		\$1,494
			692		\$303
			745		\$908,590
			752		\$91,694
			753		\$1,689,464
			765		\$2,239,856
			766		\$3,496,293











# Staffing - Management

Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC

**Data Extraction Date:** 10/19/11

**Finance Number:** 129009

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	2	2	2	0
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
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15						
16						
17						
18						
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65						
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67						
68						
69						
70						
71						
72						
73						
74						
75						
76						
77						
78						
79						
	<b>Totals</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

Retirement Eligibles: 1

Position Loss: 0

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (2)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	SR MGR DISTRIBUTION OPERATIONS	EAS-25	1	1	1	0
4	MGR DISTRIBUTION OPERATIONS	EAS-24	2	2	2	0
5	MGR MAINTENANCE (LEAD)	EAS-24	1	1	1	0
6	MGR DISTRIBUTION OPERATIONS	EAS-22	2	2	2	0
7	MGR MAINTENANCE OPERATIONS	EAS-21	3	2	2	0
8	MGR TRANSPORTATION/NETWORKS	EAS-21	1	1	1	0
9	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	3	2	2	0
10	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
11	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	1	1	0
12	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	1	1	0
13	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
14	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	1	0
15	NETWORKS SPECIALIST	EAS-18	1	1	1	0
16	OPERATIONS SUPPORT SPECIALIST	EAS-17	5	4	4	0
17	SUPV DISTRIBUTION OPERATIONS	EAS-17	25	22	22	0
18	SUPV MAINTENANCE OPERATIONS	EAS-17	11	10	10	0
19	SUPV TRANSPORTATION OPERATIONS	EAS-17	4	2	2	0
20	NETWORKS SPECIALIST	EAS-16	1	1	1	0
21	OPERATIONS SUPPORT SPECIALIST	EAS-15	1	1	1	0
22	SECRETARY (FLD)	EAS-12	1	1	1	0
23						
24						
25						
26						
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76						
77						
78						
79						
	<b>Total</b>		<b>69</b>	<b>60</b>	<b>60</b>	<b>0</b>

Retirement Eligibles: 22

Position Loss: 0

**Total PCES/EAS Position Loss:** 0 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

# Staffing - Craft

Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC

**Finance Number:** 129009

**Data Extraction Date:** 09/20/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0		0	0
Function 4 - Clerk	3	0	17	20	15	(5)
Function 1 - Mail Handler	0	0	0		0	0
Function 4 - Mail Handler	0	0	0		0	0
<b>Function 1 &amp; 4 Sub-Total</b>	<b>3</b>	<b>0</b>	<b>17</b>	<b>20</b>	<b>15</b>	<b>(5)</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	0			
Functions 67-69 - Lmtd/Rehab/WC	0	0	1	1	1	0
Other Functions	0	0	18	18	18	0
<b>Total</b>	<b>3</b>	<b>0</b>	<b>36</b>	<b>39</b>	<b>34</b>	<b>(5)</b>

Retirement Eligibles: 8

**Gaining Facility:** Jacksonville P&DC

**Finance Number:** 114382

**Data Extraction Date:** 09/20/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	0	0	337	337	337	0
Function 1 - Mail Handler	0	8	155	163	163	0
<b>Function 1 Sub-Total</b>	<b>0</b>	<b>8</b>	<b>492</b>	<b>500</b>	<b>500</b>	<b>0</b>
Function 3A - Vehicle Service	8	0	68	76	76	0
Function 3B - Maintenance	0	0	161	161	158	(3)
Functions 67-69 - Lmtd/Rehab/WC	0	0	19	19	19	0
Other Functions	0	0	8	8	8	0
<b>Total</b>	<b>8</b>	<b>8</b>	<b>748</b>	<b>764</b>	<b>761</b>	<b>(3)</b>

Retirement Eligibles: 241

**Total Craft Position Loss:** 8 (This number carried forward to the *Executive Summary*)

(13) Notes: Jacksonville's F1 complement satisfied in separate and concurrent AMP studies

Total proposed & authorized 3B at Jax = 131 as per HQ Maint. Reduction split between Valdosta, Waycross, Gainesville & Savannah.

rev 11/05/2008

# Maintenance

Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC

**Gaining Facility:** Jacksonville P&DC

**Date Range of Data:** Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 11,779	\$ 0	\$ (11,779)
LDC 37 Building Equipment	\$ 0	\$ 0	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 145	\$ 0	\$ (145)
LDC 39 Maintenance Operations Support	\$ 0	\$ 0	\$ 0
LDC 93 Maintenance Training	\$ 0	\$ 0	\$ 0
<b>Workhour Cost Subtotal</b>	\$ 11,924	\$ 0	\$ (11,924)
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 2,553	\$ 1,000	\$ (1,553)
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	\$ 14,477	\$ 1,000	\$ (13,477)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 7,039,924	\$ 7,039,924	\$ 0
LDC 37 Building Equipment	\$ 1,689,464	\$ 1,689,464	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 2,994,347	\$ 2,994,347	\$ 0
LDC 39 Maintenance Operations Support	\$ 932,002	\$ 932,002	\$ 0
LDC 93 Maintenance Training	\$ 122,945	\$ 122,945	\$ 0
<b>Workhour Cost Subtotal</b>	\$ 12,778,682	\$ 12,778,682	\$ 0
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 2,903,628	\$ 2,903,628	\$ 0
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	\$ 15,682,310	\$ 15,682,310	\$ 0

**Annual Maintenance Savings:** \$13,477 (This number carried forward to the Executive Summary)

(7) Notes: Custodial services currently provided by GSA. Reduction of maint hrs in Jax as per HQ Maint. Reduction split between Waycross, Valdosta, Gainesville and Savannah.

**Transportation - PVS**  
Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC  
**Finance Number:** 129009  
**Date Range of Data:** 07/01/10 -- to -- 06/30/11

**Gaining Facility:** Jacksonville P&DC  
**Finance Number:** 114382

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$87,081	\$87,081	\$0
LDC 34 (765, 766)	\$5,736,148	\$5,736,148	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$5,823,229	\$5,823,229	\$0

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: \_\_\_\_\_





1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	950,508			763,067		

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	0			0		

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Losing Facility): \$162,884

HCR Annual Savings (Gaining Facility): \$0

Total HCR Transportation Savings: \$162,884

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

## Distribution Changes

Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC

**Type of Distribution to Consolidate** Orig & Dest

Indicate each DMM labeling list affected by placing an "X" to the left of the list.

	DMM L001	<b>X</b>	DMM L011
<b>X</b>	DMM L002	<b>X</b>	DMM L201
	DMM L003		DMM L601
<b>X</b>	DMM L004		DMM L602
<b>X</b>	DMM L005		DMM L603
	DMM L006		DMM L604
	DMM L007		DMM L605
	DMM L008		DMM L606
	DMM L009	<b>X</b>	DMM L607
	DMM L010	<b>X</b>	DMM L801

If revisions to DMM L005 or DMM L201 are needed, indicate proposed DMM label change below.

<b>(2) DMM Labeling List L005 - 3-Digit ZIP Code Prefix Groups - SCF Sortation</b>		
<b>From:</b>		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
D	316	VALDOSTA GA 316 S
CF	320, 322	SCF JACKSONVILLE FL 320
<b>To:</b>		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
CT	316, 320, 322	SCF JACKSONVILLE FL 320

\*Action Codes: A=add D=delete CF=change from CT=change to

**Important Note:** Section 2 & 3 illustrate possible changes to DMM labeling lists. Section 2 relates to consolidation of Destination Operations. Section 3 pertains to Originating Operations. The Area Distribution Network group will submit appropriate requests for DMM changes after AMP approval.

**(3) DMM Labeling List L201 - Periodicals Origin Split**

Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
CF	316, 317, 398	005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-767, 770-789, 798-816, 880, 885	OMX ALBANY GA 317
			Column C - Label to
CF	315, 320, 322	005, 070-098, 100-119, 124-127, 140-212, 214-225, 228-260, 267, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-539, 541-545, 549, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-741, 743-749	OMX JACKSONVILLE FL 320
			Column C - Label to
Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
CT	315, 316, 320, 322	005, 070-098, 100-119, 124-127, 140-212, 214-225, 228-260, 267, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-539, 541-545, 549, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-741, 743-749	OMX JACKSONVILLE FL 320
			Column C - Label to
Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
CT	317, 398	005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-767, 770-789, 798-816, 880, 885	OMX ALBANY GA 317
			Column C - Label to
Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to

\*Action Codes: A=add D=delete CF=change from CT=change to

**(4) Drop Shipments for Destination Entry Discounts - FAST Appointment Summary Report**

Month	Losing/Gaining	NASS Code	Facility Name	Total Sched Appts	No-Show		Late Arrival		Open		Closed		Unsched Count
					Count	%	Count	%	Count	%	Count	%	
Aug '11	Losing Facility	316	Valdosta CSMPC	168	71	42%	24	14%	0	0%	97	58%	0
Sept '11	Losing Facility	316	Valdosta CSMPC	179	66	37%	21	12%	0	0%	112	63%	9
Aug '11	Gaining Facility	320	Jacksonville P&DC	325	62	19%	118	36%	0	0%	263	81%	12
Sept '11	Gaining Facility	320	Jacksonville P&DC	334	92	28%	116	35%	0	0%	242	72%	15

(5) **Notes** With the approval of the AMP, labeling list changes will be coordinated with the area and local FAST coordinators.

## MPE Inventory

Last Saved: January 20, 2012

Lossing Facility: Valdosta CSMPC

Gaining Facility: Jacksonville P&DC

Data Extraction Date: 09/29/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFCS200	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	0	0	0
DBCS-OSS	0	0	0
DIOSS	0	0	0
FSS	0	0	0
SPBS	0	0	0
UFSM	0	0	0
FC / MICRO MARK	0	0	0
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	0	0	0
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	6	5	(1)	(1)	
AFCS200	0	0	0	0	
AFSM - ALL	4	4	0	0	
APPS	0	0	0	0	
CIOSS	4	4	0	0	
CSBCS	0	0	0	0	
DBCS	25	23	(2)	(2)	
DBCS-OSS	0	0	0	0	
DIOSS	5	7	2	2	
FSS	0	0	0	0	
SPBS	0	0	0	0	
UFSM	0	0	0	0	
FC / MICRO MARK	0	0	0	0	
ROBOT GANTRY	4	4	0	0	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS	0	0	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	0	0	0	0	
PIV	0	0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$0 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Equipment set finalized and verified by area and HQ. No equipment relocation costs associated with this AMP.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

rev 03/04/2008

## Customer Service Issues

Last Saved: December 31, 2011

**Losing Facility:** Valdosta CSMPC

**5-Digit ZIP Code:** 31601

**Data Extraction Date:** 10/18/11

**1. Collection Points**

Number picked up before 1 p.m.  
 Number picked up between 1-5 p.m.  
 Number picked up after 5 p.m.  
 Total Number of Collection Points

3-Digit ZIP Code: 316		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
35	101						
65	14						
21	1						
121	116	0	0	0	0	0	0

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

% Carriers returning before 5 p.m.

Quarter/FY	Percent
Qtr 4 FY 10	87.59%
Qtr 1 FY 11	80.65%
Qtr 2 FY 11	85.42%
Qtr 3 FY 11	96.69%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	8:30 a.m.	5:00 p.m.	8:30 a.m.	5:00 p.m.
Tuesday	8:30 a.m.	5:00 p.m.	8:30 a.m.	5:00 p.m.
Wednesday	8:30 a.m.	5:00 p.m.	8:30 a.m.	5:00 p.m.
Thursday	8:30 a.m.	5:00 p.m.	8:30 a.m.	5:00 p.m.
Friday	8:30 a.m.	5:00 p.m.	8:30 a.m.	5:00 p.m.
Saturday	10:00 a.m.	12:00 p.m.	10:00 a.m.	12:00 p.m.

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	10:30 a.m.	5:00 p.m.	10:30 a.m.	5:00 p.m.
Tuesday	10:30 a.m.	5:00 p.m.	10:30 a.m.	5:00 p.m.
Wednesday	10:30 a.m.	5:00 p.m.	10:30 a.m.	5:00 p.m.
Thursday	10:30 a.m.	5:00 p.m.	10:30 a.m.	5:00 p.m.
Friday	10:30 a.m.	5:00 p.m.	10:30 a.m.	5:00 p.m.
Saturday	closed	closed	closed	closed

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?**

Yes

**8. Notes:** Node study to move Valdosta CSMPC ops to Valdosta Northside

**Gaining Facility:** Jacksonville P&DC

**9. What postmark will be printed on collection mail?**

Line 1 JACKSONVILLE FL P&DC 322

Line 2 \_\_\_\_\_

rev 6/18/2008

# Space Evaluation and Other Costs

Last Saved: January 20, 2012

**Losing Facility:** Valdosta CSMPC

## Space Evaluation

1. Affected Facility
 

Facility Name	<u>Valdosta CSMPC/Main Post Office</u>
Street Address:	<u>401 N Patterson St.</u>
City, State ZIP:	<u>Valdosta, GA 31601</u>
  
2. Lease Information. (If not leased skip to 3 below.)
 

Enter annual lease cost	<u>\$438,394</u>
Enter lease expiration date	<u>9/30/2012</u>
Enter lease options/terms	<u>Yearly renewal (approx 1% increase per year)</u>
  
3. Current Square Footage
 

Enter the total interior square footage of the facility	<u>32998</u>
Enter gained square footage expected with the AMF	<u>32998</u>
  
4. Planned use for acquired space from approved AMI
 

Node study to relocate remaining customer service opns from Valdosta CSMPC/Main to Valdosta Northside Station.

\_\_\_\_\_

\_\_\_\_\_
  
5. Facility Costs
 

Enter any projected one-time facility costs: \_\_\_\_\_

(This number shown below under One-Time Costs section.)
  
6. Savings Information
 

**Space Savings (\$):** \_\_\_\_\_

(This number carried forward to the *Executive Summary*)
  
7. Notes \_\_\_\_\_

## One-Time Costs

Employee Relocation Costs:	<u>\$0</u>
Mail Processing Equipment Relocation Costs:	<u>\$0</u>
(from MPE Inventory)	
Facility Costs:	<u>\$0</u>
(from above)	
<b>Total One-Time Costs:</b>	<u>\$0</u>
	(This number carried forward to <i>Executive Summary</i> )

## Remote Encoding Center Cost per 1000

**Losing Facility:** Valdosta CSMPC                       **Gaining Facility:** Jacksonville P&DC

YTD Range of Report: FY 11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters	N/A	
Flats	N/A	
PARS COA	N/A	
PARS Redirects	N/A	
APPS	N/A	

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters	Wichita	\$32.16
Flats	Wichita	\$32.93
PARS COA	Wichita	\$174.15
PARS Redirects	Wichita	\$36.92
APPS	N/A	

rev 9/24/2008