

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

Type of Distribution to Consolidate: Destinating MODS/BPI Office  
Facility Name & Type: Panama City FL P&DF  
Street Address: 1336 Sherman Ave  
City: Panama City  
State: FL  
5D Facility ZIP Code: 32401  
District: North Florida  
Area: Southwest  
Finance Number: 117280  
Current 3D ZIP Code(s): 324  
Miles to Gaining Facility: 106  
EXFC office: Yes  
Plant Manager: Eugene Green  
Senior Plant Manager: Arthur Rosenberg  
District Manager: Eric Chavez  
Facility Type after AMP: CLOSED

## 2. Gaining Facility Information

Facility Name & Type: Pensacola FL P&DC  
Street Address: 1400 W. Jordan St  
City: Pensacola  
State: FL  
5D Facility ZIP Code: 32501  
District: North Florida  
Area: Southwest  
Finance Number: 117411  
Current 3D ZIP Code(s): 325  
EXFC office: Yes  
Plant Manager: Ethel King  
Senior Plant Manager: Arthur Rosenberg  
District Manager: Eric Chavez

## 3. Background Information

Start of Study: 9/15/2011  
Date Range of Data: Jul-01-2010 : Jun-30-2011  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,745  
EAS Hours per Year: 1,822

Date of HQ memo, *DAR Factors/Cost of Borrowing/* **New**  
*Facility Start-up Costs Update*

June 16, 2011

Date & Time this workbook was last saved:

2/16/2012 14:52

## 4. Other Information

Area Vice President: Jo Ann Feindt  
Vice President, Network Operations: David E. Williams  
Area AMP Coordinator: Steve Jackson  
HQ AMP Coordinator: Sarah Grover

rev 10/10/2011

### Approval Signatures

Losing Facility Name and Type: Panama City FL P&DF

Street Address: 1336 Sherman Ave

City: Panama City

State: FL

Facility ZIP Code: 32401

Finance Number: 117280

Current 3D ZIP Code(s): 324

Type of Distribution to Consolidate: Designating

Gaining Facility Name and Type: Pensacola FL P&DC

Street Address: 1400 W. Jordan St

City: Pensacola

State: FL

Facility ZIP Code: 32501

Finance Number: 117411

Current 3D ZIP Code(s): 325

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

LOSING FACILITY:

Postmaster or Plant Manager:

Eugene Green

Printed Name

*Eugene J. Green*

Signature

1 DEC 11

Date

Senior Plant Manager:

Arthur Rosenberg

Printed Name

*A. Rosenberg*

Signature

12/2/11

Date

District Manager:

Eric Chavez

Printed Name

*Eric Chavez*

Signature

12/2/11

Date

GAINING FACILITY:

Plant Manager:

Ethel King

Printed Name

*Ethel King*

Signature

12-02-2011

Date

Senior Plant Manager:

Arthur Rosenberg

Printed Name

*A. Rosenberg*

Signature

12-2-11

Date

District Manager:

Eric Chavez

Printed Name

*Eric Chavez*

Signature

12/2/11

Date

AREA OFFICE:

Area Vice President:

Linda Welch

Printed Name

*Linda Welch*

Signature

1/18/12

Date

Implementation Date:

HEADQUARTERS:

Approved:

Disapproved:

Vice President, Network Operations:

David E. Williams

Printed Name

*David E. Williams*

Signature

2/18/12

Date

Comments:

# Executive Summary

Last Saved: February 16, 2012

**Losing Facility Name and Type:** Panama City FL P&DF

**Street Address:** 1336 Sherman Ave

**City, State:** Panama City, FL

**Current 3D ZIP Code(s):** 324

**Type of Distribution to Consolidate:** Destinating

**Miles to Gaining Facility:** 106

**Gaining Facility Name and Type:** Pensacola FL P&DC

**Current 3D ZIP Code(s):** 325

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<b>\$1,162,789</b>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<b>\$81,157</b>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<b>\$489,082</b>	from Other Curr vs Prop
Transportation Savings =	<b>\$121,991</b>	from Transportation (HCR and PVS)
Maintenance Savings =	<b>\$1,507,183</b>	from Maintenance
Space Savings =	\$0	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b>\$3,362,202</b>	
<b>Total One-Time Costs =</b>	<b>\$616,244</b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b>\$2,745,958</b>	

### Staffing Positions

Craft Position Loss =	<b>38</b>	from Staffing - Craft
PCES/EAS Position Loss =	<b>6</b>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	443,802	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	1,279,957	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	N/A	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

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# Summary Narrative

Last Saved: February 16, 2012

**Losing Facility Name and Type:** Panama City FL P&DF

**Current 3D ZIP Code(s):** 324

**Type of Distribution to Consolidate:** Destinating

**Gaining Facility Name and Type:** Pensacola FL P&DC

**Current 3D ZIP Code(s):** 325

## **BACKGROUND:**

This feasibility study is for the consolidation of Panama City P&DF (SCF 324) destinating volumes into the Pensacola FL P&DC. Pensacola already processes the originating SCF 324 mail from the Panama City P&DF. The implementation of the originating mail AMP was completed on July 1, 2010.

Panama City P&DF currently only processes the destinating mail for SCF 324. This study addresses the future consolidation of all letter and flat destinating volumes, all Express mail, and all Priority Mail from the Panama City P&DF (SCF 324) into the Pensacola P&DC (SCF 325). The current FHP from Panama City P&DF to be transferred (Average Daily Volume) is 443,802 pieces. Panama City P&DF is approximately 106 miles from the Pensacola P&DC. This study includes the full closure of the Panama City P&DF to all mail processing operations while Retail, BMEU, Box Section and Carrier Units will be considered in an additional Node Study. Consolidation is necessary due to the significant decline in originating and destinating volumes, and to increase efficiencies in processing the mail. The results of this feasibility study are based on the requirement of realigning current Service Standards with the ADC and AADC Network.

## **FINANCIAL SUMMARY:**

The annual baseline data for this AMP feasibility study is taken from the period of July 1, 2010 – June 30, 2011. Financial savings proposed for this consolidation of and average daily volume of 443,802 FHP destinating pieces from the Panama City P&DF (324) into the Pensacola FL P&DC are:

Total Annual Savings	\$3,362,202
Total First Year Savings	\$2,745,958

A one-time cost of \$616,244 will be incurred for facility construction and the relocation for mail processing equipment at the Pensacola P&DC.

Currently the ADC for Panama City for First Class and Priority is the Mobile P&DC. Those volumes will shift to Pensacola if this AMP is implemented. Those volumes are not included in this study.

## **CUSTOMER SERVICE CONSIDERATIONS:**

There will be no changes to collection box times and a local postmark will continue to be available at retail service locations.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

rev 06/10/2009

# Summary Narrative *(continued)*

## **FSO PRELIMINARY DISPOSITION STUDY RECOMMENDATION & DESCRIPTION OF FACILITY IMPACTS**

### Panama City P&DF (Dispose)

BMEU – Relocated to Panama City Northside Station located 3.07 miles away. Work hours for the BMEU are in another function and will be reallocated and/or adjusted to the new facility according to the new workload analysis; expansion and new build out will be needed for BMEU.

Retail, PO Boxes and Caller Services – Retail will be relocated to the Panama City Northside Station 3.07 miles; function 4 work hours will be reallocated or adjusted accordingly.

Carriers – Will relocate to Panama City Northside Station 3.07 miles away. Carrier work hours will be reallocated to new delivery unit.

Workhours and staffing for BMEU and Retail are under a separate Customer Service Finance Number and were not modified in the AMP Study.

### **TRANSPORTATION CHANGES:**

Transportation supporting the Panama City P&DF is HCR Service. Currently, there is transportation supporting the originating volumes between Panama City P&DF and Pensacola P&DC.

Jacksonville NDC – Eliminate service on 32295 and add two trips to 32193

Jacksonville P&DC – Continue one trip on 32016 to Pensacola P&DC

Mobile AL – Delete daily trip from Mobile P&DC

Add two trips from Mobile THS to Pensacola

Route 32512 – Delete the 25.5 ft truck and three 53 foot trailers

Leave all current SCF 324 contracts in place (There are 2 daily trips to each office, times will need adjustment).

Route 323BG – Express run will be retained.

These transportation changes will render a savings of \$ 121,991.

### **STAFFING IMPACTS:**

The approved AMP proposal identified a reduction of 38 craft employees and 6 EAS employee positions due to the consolidation of destinating operations into the Pensacola P&DC. Six positions will be retained for use in a hub operation and the workhours have been retained in the study and will need to be transferred to the site once the move is made. There are 28 craft employees in Panama City and 83 craft employees in Pensacola that are eligible to retire.

Management and Craft Staffing Impacts							
	Panama City			Pensacola			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft <sup>1</sup>	177	13	(164)	206	232	26	(138)
Management	7	-	(7)	18	19	1	(6)

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

# Summary Narrative *(continued)*

Mail Processing Management to Craft Ratio				
Management to Craft <sub>2</sub> Ratios	Current		Proposed	
	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)
Panama City	1 : 22	1 : 22	#DIV/0!	#DIV/0!
Pensacola	1 : 23	1 : 20	1 : 27	1 : 23

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals  
<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN'S requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

**EQUIPMENT RELOCATION AND MAINTENANCE IMPACTS:**

The AMP feasibility study projects an annual Maintenance savings of \$1,507,183. Maintenance hours to accommodate BMEU and retail office have been stayed until their move is complete. The hours will need to be transferred to their new office.

Equipment identified for relocation to support operations at the Pensacola P&DC include 1 AFSM, 1 DBCS and 2 DIOSS.

**SUMMARY:**

There is a First Year savings of \$2,745,958. The First Year savings only reflects the operations included in the AMP study. This figure does not include the relocation costs associated with the remaining mail processing equipment at the Panama City P&DF. The Panama City P&DF will close as a mail processing facility and all mail processing operations will be relocated to the Pensacola FL P&DC.

The Area Mail Processing project to consolidate all of the Panama City P&DF operations into the Pensacola FL P&DC will result in a savings to the Postal Service of approximately \$3,362,202 per year if approved. This consolidation of operations will increase processing efficiency, create substantial financial savings, and be accomplished with no inconvenience to our customers.

# 24 Hour Clock

Last Saved: February 16, 2012

Losing Facility Name and Type: Panama City FL P&DF

Current 3D ZIP Code(s): 324

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Pensacola FL P&DC

Current 3D ZIP Code(s): 325

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000	CGP Cleared by 2300	CGS Cleared by 2400	MWP Cleared by 2400	MVP Volume On Hand at 2400	Mail Assigned Commercial / FedEx By 0230	DFS 2nd Pass Cleared by 0700	Trips On-Time 0400 - 0900			
				Data Source = EDWMCRS	Data Source = EDWEOR	Data Source = EDWEOR	Data Source = EDWEOR	Data Source = EDWMCRS	Data Source = EDW SASS	Data Source = EDWEOR	Data Source = EDW T MES			
16-Apr	SAT	4/16	PANAMA CITY P&DF					#VALUE!		94.4%	94.2%			
23-Apr	SAT	4/23	PANAMA CITY P&DF					#VALUE!		92.9%	93.4%			
30-Apr	SAT	4/30	PANAMA CITY P&DF					#VALUE!		90.3%	90.6%			
7-May	SAT	5/7	PANAMA CITY P&DF					#VALUE!		87.2%	90.0%			
14-May	SAT	5/14	PANAMA CITY P&DF					#VALUE!		92.0%	92.0%			
21-May	SAT	5/21	PANAMA CITY P&DF					#VALUE!		91.0%	89.1%			
28-May	SAT	5/28	PANAMA CITY P&DF					#VALUE!		92.7%	88.6%			
4-Jun	SAT	6/4	PANAMA CITY P&DF					#VALUE!		93.6%	94.2%			
11-Jun	SAT	6/11	PANAMA CITY P&DF					#VALUE!		92.0%	94.2%			
18-Jun	SAT	6/18	PANAMA CITY P&DF					#VALUE!		94.4%	89.8%			
25-Jun	SAT	6/25	PANAMA CITY P&DF					#VALUE!		87.4%	94.9%			
2-Jul	SAT	7/2	PANAMA CITY P&DF					#VALUE!		90.1%	83.3%			
9-Jul	SAT	7/9	PANAMA CITY P&DF					#VALUE!		92.4%	95.7%			
16-Jul	SAT	7/16	PANAMA CITY P&DF					#VALUE!		99.5%	95.7%			
23-Jul	SAT	7/23	PANAMA CITY P&DF					#VALUE!		91.3%	94.2%			
30-Jul	SAT	7/30	PANAMA CITY P&DF					#VALUE!		89.2%	87.6%			
6-Aug	SAT	8/6	PANAMA CITY P&DF					#VALUE!		94.0%	94.9%			
13-Aug	SAT	8/13	PANAMA CITY P&DF					#VALUE!		92.6%	95.7%			
20-Aug	SAT	8/20	PANAMA CITY P&DF					#VALUE!		95.1%	89.8%			
27-Aug	SAT	8/27	PANAMA CITY P&DF					#VALUE!		95.0%	94.9%			
3-Sep	SAT	9/3	PANAMA CITY P&DF					#VALUE!		88.7%	90.7%			
			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000	CGP Cleared by 2300	CGS Cleared by 2400	MWP Cleared by 2400	MVP Volume On Hand at 2400	Mail Assigned Commercial / FedEx By 0230	DFS 2nd Pass Cleared by 0700	Trips On-Time 0400 - 0900			
				Data Source = EDWMCRS	Data Source = EDWEOR	Data Source = EDWEOR	Data Source = EDWEOR	Data Source = EDWMCRS	Data Source = EDW SASS	Data Source = EDWEOR	Data Source = EDW T MES			
16-Apr	SAT	4/16	PENSACOLA P&DC	50.7%	83.0%		97.0%	0.1	90.1%	100.0%	91.6%			
23-Apr	SAT	4/23	PENSACOLA P&DC	46.0%	80.4%		93.0%	0.1	100.0%	100.0%	92.2%			
30-Apr	SAT	4/30	PENSACOLA P&DC	31.4%	76.1%		96.4%	#VALUE!	89.4%	100.0%	81.6%			
7-May	SAT	5/7	PENSACOLA P&DC	40.3%	76.8%		90.3%	0.1	95.4%	100.0%	82.7%			
14-May	SAT	5/14	PENSACOLA P&DC	47.4%	84.6%		87.9%	0.1	91.1%	100.0%	94.4%			
21-May	SAT	5/21	PENSACOLA P&DC	49.6%	90.0%	96.9%	93.1%	0.1	96.3%	100.0%	87.2%			
28-May	SAT	5/28	PENSACOLA P&DC	48.3%	94.9%	99.1%	91.5%	0.1	98.1%	100.0%	91.1%			
4-Jun	SAT	6/4	PENSACOLA P&DC	47.8%	94.9%	96.1%	95.5%	0.1	96.4%	100.0%	88.0%			
11-Jun	SAT	6/11	PENSACOLA P&DC	46.8%	97.3%	96.7%	93.3%	0.2	92.8%	100.0%	83.8%			
18-Jun	SAT	6/18	PENSACOLA P&DC	50.9%	97.9%	96.4%	93.3%	0.0	94.9%	100.0%	85.0%			
25-Jun	SAT	6/25	PENSACOLA P&DC	47.1%	97.9%	95.1%	92.5%	0.1	96.7%	100.0%	91.6%			
2-Jul	SAT	7/2	PENSACOLA P&DC	41.2%	92.3%	90.1%	82.0%	0.1	84.2%	100.0%	85.8%			
9-Jul	SAT	7/9	PENSACOLA P&DC	52.2%	97.8%	96.4%	94.1%	0.1	91.5%	100.0%	82.6%			
16-Jul	SAT	7/16	PENSACOLA P&DC	52.7%	98.6%	99.7%	96.5%	0.0	91.6%	100.0%	87.4%			
23-Jul	SAT	7/23	PENSACOLA P&DC	51.3%	98.2%	98.9%	93.9%	0.1	98.4%	100.0%	83.8%			
30-Jul	SAT	7/30	PENSACOLA P&DC	53.9%	99.5%	93.8%	90.8%	0.1	94.9%	100.0%	79.6%			
6-Aug	SAT	8/6	PENSACOLA P&DC	48.9%	99.5%	95.0%	87.1%	0.1	98.7%	100.0%	91.0%			
13-Aug	SAT	8/13	PENSACOLA P&DC	51.7%	99.5%	97.4%	90.7%	0.0	90.0%	100.0%	84.4%			
20-Aug	SAT	8/20	PENSACOLA P&DC	50.4%	99.7%	91.6%	93.7%	0.1	93.5%	100.0%	87.4%			
27-Aug	SAT	8/27	PENSACOLA P&DC	42.1%	99.4%	91.2%	92.4%	#VALUE!	97.0%	100.0%	91.3%			
3-Sep	SAT	9/3	PENSACOLA P&DC	48.7%	98.7%	77.5%	88.4%	#VALUE!	90.3%	100.0%	85.5%			



# Service Standard Impacts

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF

**Losing Facility 3D ZIP Code(s):** 324

**Gaining Facility 3D ZIP Code(s):** 325

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE															TBD	
DOWNGRADE															TBD	
TOTAL															TBD	
NET UP+NO CHNG															TBD	
VOLUME TOTAL															TBD	

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE															TBD	
DOWNGRADE															TBD	
TOTAL															TBD	
NET															TBD	

rev 10/16/2009

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 16, 2012

Stakeholder Notification Page 1

**Lossing Facility:** Panama City FL P&DF

**AMP Event:** Start of Study


### Workhour Costs - Current

Last Saved: February 16, 2012

Losing Facility: Panama City FL P&DF

Gaining Facility: Pensacola FL P&DC

Date Range of Data 07/01/10 <<==== ==>> 06/30/11

Losing Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$40.97	\$0.00
12	\$0.00	\$0.00
13	\$0.00	\$0.00
14	\$45.97	\$34.95
15	\$0.00	\$39.76
16	\$0.00	\$0.00
17	\$41.49	\$0.00
18	\$36.51	\$35.91

Gaining Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$42.33	\$0.00
12	\$41.12	\$0.00
13	\$39.96	\$33.54
14	\$41.13	\$33.50
15	\$37.42	\$0.00
16	\$0.00	\$0.00
17	\$39.08	\$0.00
18	\$40.56	\$37.98

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
018	100.0%					\$48
030	100.0%					\$1
044	100.0%					\$178,061
074	100.0%					\$196,985
110	100.0%					\$763
112	100.0%					\$22,869
117	100.0%					\$2,189
122	100.0%					\$0
129	100.0%					\$3,042
168	100.0%					\$0
169	100.0%					\$509
180	49.2%					\$527,920
181	100.0%					\$1,069
185	100.0%					\$142
200	50.0%					\$0
B	50.0%					
229	100.0%					\$191,056
230	100.0%					\$199,861
231	100.0%					\$205,221
264	100.0%					\$592
266	100.0%					\$0
326	100.0%					\$0
340	100.0%					\$54,211
554	100.0%					\$303
560	100.0%					\$5,253
562	100.0%					\$3,021
564	100.0%					\$34,681
565	100.0%					\$1,254
585	100.0%					\$38,239
607	100.0%					\$9,070
612	100.0%					\$404
681	100.0%					\$4
894	100.0%					\$152,485
896	100.0%					\$1,503
918	100.0%					\$973,594
919	100.0%					\$71,916
210						\$66,627

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP	(11) Current Annual TPH or	(12) Current Annual	(13) Current Productivity	(14) Current Annual Workhour Costs
018						\$162,899
030						\$359,719
044						\$33,923
074						\$146,233
110						\$0
112						\$0
117						\$0
122						\$0
129						\$0
168						\$10,146
169						\$10,298
180						\$76,952
181						\$292
185						\$5,429
139dup						\$0
200						\$0
229						\$426,083
230						\$210,122
231						\$445,601
264						\$0
266						\$0
340						\$21
554						\$8,934
560						\$0
562						\$0
564						\$0
565						\$17,809
585						\$125,408
607						\$44,700
612						\$13,184
681						\$0
894						\$15,199
896						\$2,651
918						\$1,721,374
919						\$197,728
210						\$0
002						\$208,929
009						\$0
010						\$45,542

























## Other Workhour Move Analysis

Last Saved: February 16, 2012

Losing Facility: Panama City FL P&DF

Gaining Facility: Pensacola FL P&DC

Date Range of Data: 07/01/10 to #REF!

### Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
515		100.0%		\$0	515				\$163
556		100.0%		\$168	556				\$0
566		100.0%		\$21,327	566				\$0
610		100.0%		\$30	610				\$0
616		100.0%		\$17,877	616				\$5,692
624		100.0%		\$1,730	624				\$2,624
665		100.0%		\$1,319	665				\$68,549
668		100.0%		\$52,976	668				\$285,648
679		100.0%		\$94,738	679				\$0
745		100.0%		\$152,473	745				\$285,411
747		62.0%		\$806,614	747				\$755,907
750	58.3%	41.7%		\$885,542	750				\$1,769,914
753		61.1%		\$425,122	753				\$1,465,869
228				\$136	228				\$0
355				\$225	355				\$0
721				\$0	721				\$0
722				\$0	722				\$0
740				\$230	740				\$0
					666				\$66,381
					752				\$353,881
					754				\$80,161

### Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
515		\$0	515		\$163
556		\$0	556		\$0
566		\$0	566		\$0
610		\$0	610		\$0
616		\$0	616		\$5,692
624		\$0	624		\$2,624
665		\$0	665		\$68,549
668		\$0	668		\$285,648
679		\$0	679		\$0
745		\$0	745		\$285,411
747		\$306,231	747		\$755,907
750		\$0	750		\$2,241,648
753		\$165,270	753		\$1,465,869
228		\$136	228		\$0
355		\$225	355		\$0
721		\$0	721		\$0
722		\$0	722		\$0
740		\$230	740		\$0
			666		\$66,381
			752		\$353,881
			754		\$80,161











# Staffing - Management

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF

**Data Extraction Date:** \_\_\_\_\_

**Finance Number:** 117280

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	MGR PROCESSING/DISTRIBUTION FCLTY	EAS-22	1	1	0	-1
2	MGR MAINTENANCE	EAS-19	1	1	0	-1
3	SUPV DISTRIBUTION OPERATIONS	EAS-17	2	2	0	-2
4	SUPV MAINTENANCE OPERATIONS	EAS-17	2	2	0	-2
5	OPERATIONS SUPPORT SPECIALIST	EAS-15	1	1	0	-1
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
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21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						



Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	MGR PROCESSING/DISTRIBUTION	EAS-24	1	1	1	0
2	MGR MAINTENANCE	EAS-21	1	1	1	0
3	MGR DISTRIBUTION OPERATIONS	EAS-20	1	1	1	0
4	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	1	1	0
5	OPERATIONS SUPPORT SPECIALIST	EAS-17	3	2	3	1
6	SUPV DISTRIBUTION OPERATIONS	EAS-17	5	6	6	0
7	SUPV MAINTENANCE OPERATIONS	EAS-17	4	4	4	0
8	NETWORKS SPECIALIST	EAS-16	1	1	1	0
9	SECRETARY (FLD)	EAS-12	1	1	1	0
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
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22						
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68					
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71					
72					
73					
74					
75					
76					
77					
78					
79					
	<b>Total</b>		<b>18</b>	<b>18</b>	<b>19</b>
					<b>1</b>

Retirement Eligibles: 0

Position Loss: **(1)**

**Total PCES/EAS Position Loss:** 6 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

# Staffing - Craft

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF

**Finance Number:** 117280

**Data Extraction Date:** 10/01/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	3	0	26	29	0	(29)
Function 4 - Clerk	0	0	0			
Function 1 - Mail Handler	0	0	14	14	6	(8)
Function 4 - Mail Handler	0	0	0			
<b>Function 1 &amp; 4 Sub-Total</b>	<b>3</b>	<b>0</b>	<b>40</b>	<b>43</b>	<b>6</b>	<b>(37)</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	31	31	7	(24)
Functions 67-69 - Lmtd/Rehab/WC	0	0	1	1	0	(1)
Other Functions	0	0	2	2	0	(2)
<b>Total</b>	<b>3</b>	<b>0</b>	<b>74</b>	<b>77</b>	<b>13</b>	<b>(64)</b>

Retirement Eligibles: 28

**Gaining Facility:** Pensacola FL P&DC

**Finance Number:** 117411

**Data Extraction Date:** \_\_\_\_\_

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	18	0	84	102	115	13
Function 1 - Mail Handler	4	1	33	38	45	7
<b>Function 1 Sub-Total</b>	<b>22</b>	<b>1</b>	<b>117</b>	<b>140</b>	<b>160</b>	<b>20</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	4	0	60	64	70	6
Functions 67-69 - Lmtd/Rehab/WC	0	0	1	1	1	0
Other Functions	0	0	1	1	1	0
<b>Total</b>	<b>26</b>	<b>1</b>	<b>179</b>	<b>206</b>	<b>232</b>	<b>26</b>

Retirement Eligibles: 83

**Total Craft Position Loss:** 38 (This number carried forward to the *Executive Summary*)

(13) Notes: Proposed authorized maint staffing per HQ Fnc review

6 MH left for hubbing operations.

rev 11/05/2008

# Maintenance

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF

**Gaining Facility:** Pensacola FL P&DC

**Date Range of Data:** Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 885,542	\$ 0	\$ (885,542)
LDC 37 Building Equipment	\$ 425,122	\$ 165,270	\$ (259,852)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 806,614	\$ 306,231	\$ (500,383)
LDC 39 Maintenance Operations Support	\$ 172,079	\$ 0	\$ (172,079)
LDC 93 Maintenance Training	\$ 9,382	\$ 0	\$ (9,382)
<b>Workhour Cost Subtotal</b>	<b>\$ 2,298,739</b>	<b>\$ 471,502</b>	<b>\$ (1,827,238)</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 366,939	\$ 0	\$ (366,939)
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	<b>\$ 2,665,678</b>	<b>\$ 471,502</b>	<b>\$ (2,194,177)</b>

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 2,123,795	\$ 2,595,529	\$ 471,734
LDC 37 Building Equipment	\$ 1,546,030	\$ 1,546,030	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 755,907	\$ 755,907	\$ 0
LDC 39 Maintenance Operations Support	\$ 293,727	\$ 293,727	\$ 0
LDC 93 Maintenance Training	\$ 60,055	\$ 69,114	\$ 9,059
<b>Workhour Cost Subtotal</b>	<b>\$ 4,779,514</b>	<b>\$ 5,260,307</b>	<b>\$ 480,793</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 1,030,998	\$ 1,237,198	\$ 206,200
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	<b>\$ 5,810,512</b>	<b>\$ 6,497,505</b>	<b>\$ 686,993</b>

**Annual Maintenance Savings:** **\$1,507,183** *(This number carried forward to the Executive Summary)*

(7) Notes: \_\_\_\_\_

**Transportation - PVS**  
Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF  
**Finance Number:** 117280  
**Date Range of Data:** 07/01/10 -- to -- 06/30/11

**Gaining Facility:** Pensacola FL P&DC  
**Finance Number:** 117411

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			\$0
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			\$0
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$94,738	\$0	\$94,738
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$94,738	\$94,738	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			\$0
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			\$0
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: There is no PVS service in Panama City. The Workhour costs shown are due to a workhours attributed to the wrong operation number. As directed, proposed costs were made equal to current costs in order to show no savings.









## MPE Inventory

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF

**Gaining Facility:** Pensacola FL P&DC

**Data Extraction Date:** \_\_\_\_\_

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS		0	0
AFCS200		0	0
AFSM - ALL	0	0	0
APPS		0	0
CIOSS		0	0
CSBCS		0	0
DBCS	5	0	(5)
DBCS-OSS		0	0
DIOSS	1	0	(1)
FSS		0	0
SPBS	0	0	0
UFSM	2	0	(2)
FC / MICRO MARK		0	0
ROBOT GANTRY		0	0
HSTS / HSUS		0	0
LCTS / LCUS		0	0
LIPS		0	0
MPBCS-OSS		0	0
TABBER		0	0
PIV		0	0
LCREM		0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	2	(1)	(1)	
AFCS200		0	0	0	
AFSM - ALL	1	2	1	1	\$141,064
APPS		0	0	0	
CIOSS	2	2	0	0	
CSBCS		0	0	0	
DBCS	7	8	1	(4)	\$8,060
DBCS-OSS		0	0	0	
DIOSS	1	3	2	1	\$16,120
FSS		0	0	0	
SPBS	1	1	0	0	
UFSM		0	0	(2)	
FC / MICRO MARK		0	0	0	
ROBOT GANTRY		0	0	0	
HSTS / HSUS		0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER		0	0	0	
PIV				#VALUE!	
LCREM				#VALUE!	

**Mail Processing Equipment Relocation Costs from Losing to Gaining Facility:**                     \$165,244                     (This number is carried forward to *Space Evaluation and Other Costs*)

**(9) Notes:** Costs for relocation of 1 AFSM, 1 DBCS, 2 DIOSS

Relocation costs for excessed equipment will not be incurred in this study.

rev 03/04/2008

## Customer Service Issues

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF  
**5-Digit ZIP Code:** 32401  
**Data Extraction Date:** \_\_\_\_\_

	3-Digit ZIP Code: 324		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
<b>1. Collection Points</b>								
Number picked up before 1 p.m.	46	105						
Number picked up between 1-5 p.m.	106	48						
Number picked up after 5 p.m.	32	8						
Total Number of Collection Points	184	161	0	0	0	0	0	0

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

	Quarter/FY	Percent
% Carriers returning before 5 p.m.	QTR 3 FY11	85.30%
	QTR 2 FY11	88.30%
	QTR 1 FY11	87.80%
	QTR 4 FY10	89.60%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	17:30	None	None
Tuesday	9:00	17:30	None	None
Wednesday	9:00	17:30	None	None
Thursday	9:00	17:30	None	None
Friday	9:00	17:30	None	None
Saturday	9:00	12:30	None	None

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	11:00	17:30	None	None
Tuesday	11:00	17:30	None	None
Wednesday	11:00	17:30	None	None
Thursday	11:00	17:30	None	None
Friday	11:00	17:30	None	None
Saturday				

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?** \_\_\_\_\_

**8. Notes:** \_\_\_\_\_  
 \_\_\_\_\_

**Gaining Facility:** Pensacola FL P&DC

**9. What postmark will be printed on collection mail?**

Line 1 PENSACOLA FL P&DC 325

Line 2 \_\_\_\_\_

rev 6/18/2008

# Space Evaluation and Other Costs

Last Saved: February 16, 2012

**Losing Facility:** Panama City FL P&DF

## Space Evaluation

1. Affected Facility

Facility Name: Panama City FL P&DF  
Street Address: 1336 Sherman Ave  
City, State ZIP: Panama City, FL 32401

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: USPS OWNED  
Enter lease expiration date: USPS OWNED  
Enter lease options/terms: USPS OWNED

3. Current Square Footage

Enter the total interior square footage of the facility: 123,000 sq ft  
Enter gained square footage expected with the AMP: \_\_\_\_\_

4. Planned use for acquired space from approved AMP

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Facility Costs

Enter any projected one-time facility costs: \$451,000  
(This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** \_\_\_\_\_  
(This number carried forward to the *Executive Summary*)

7. Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## One-Time Costs

Employee Relocation Costs: \_\_\_\_\_

Mail Processing Equipment Relocation Costs: \$165,244  
(from MPE Inventory)

Facility Costs: \$451,000  
(from above)

**Total One-Time Costs:** \$616,244  
(This number carried forward to *Executive Summary*)

## Remote Encoding Center Cost per 1000

**Losing Facility:** Panama City FL P&DF

**Gaining Facility:** Pensacola FL P&DC