

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Destinating Non-MODS/Non-BPI Office
Facility Name & Type: Bemidji MN CSMPC
Street Address: 401 Irvine Ave NW
City: Bemidji
State: MN
5D Facility ZIP Code: 56601
District: Northland
Area: Western
Finance Number: 260770
Current 3D ZIP Code(s): 566
Miles to Gaining Facility: 220
EXFC office: Yes
Postmaster: John A. Johnson
Senior Plant Manager: Erica A. Brix
District Manager: Anthony C. Williams
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Minneapolis MN P&DC
Street Address: 100 S 1st St
City: Minneapolis
State: MN
5D Facility ZIP Code: 55401
District: Northland
Area: Western
Finance Number: 266362
Current 3D ZIP Code(s): 553-555
EXFC office: Yes
Plant Manager: Erica A. Brix
Senior Plant Manager: Erica A. Brix
District Manager: Anthony C. Williams

3. Background Information

Start of Study: 9/15/2011
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/
New Facility Start-up Costs Update**

June 16, 2011

Date & Time this workbook was last saved:

2/19/2012 16:52

4. Other Information

Area Vice President: Sylvester Black
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Steve Murray
HQ AMP Coordinator: Cindy Venable

rev 10/10/2011

Approval Signatures

Losing Facility Name and Type: Bemidji MN CSMPC
Street Address: 401 Irvine Ave NW
City: Bemidji
State: MN
Facility ZIP Code: 56601
Finance Number: 260770
Current 3D ZIP Code(s): _____
Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Minneapolis MN P&DC
Street Address: 100 S 1st St
City: Minneapolis
State: MN
Facility ZIP Code: 55401
Finance Number: 266362
Current 3D ZIP Code(s): 553-555

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

LOSING FACILITY:

Postmaster or Plant Manager:
 John A. Johnson _____ *John A. Johnson* _____ 11/30/11
Printed Name Signature Date

Senior Plant Manager:
 Erica A. Brix _____ *Erica A. Brix* _____ 11-30-11
Printed Name Signature Date

District Manager:
 Anthony C. Williams _____ *Anthony C. Williams* _____ 11/30/11
Printed Name Signature Date

GAINING FACILITY:

Plant Manager:
 Erica A. Brix _____ *Erica A. Brix* _____ 11-30-11
Printed Name Signature Date

Senior Plant Manager:
 Erica A. Brix _____ *Erica A. Brix* _____ 11-30-11
Printed Name Signature Date

District Manager:
 Anthony C. Williams _____ *Anthony C. Williams* _____ 11/30/11
Printed Name Signature Date

AREA OFFICE:

Area Vice President:
 Sylvester Black _____ *Sylvester Black* _____ 11/31/12
Printed Name Signature Date

Implementation Date: _____

HEADQUARTERS:

Approved: *(Signature)* **Disapproved:**

Vice President, Network Operations:
 David E. Williams _____ *David E. Williams* _____ 2/20/12
Printed Name Signature Date

Comments: _____

Executive Summary

Last Saved: February 8, 2012

Losing Facility Name and Type: Bemidji MN CSMPC

Street Address: 401 Irvine Ave NW

City, State: Bemidji , MN

Current 3D ZIP Code(s): 566

Type of Distribution to Consolidate: Destinating

Miles to Gaining Facility: 220

Gaining Facility Name and Type: Minneapolis MN P&DC

Current 3D ZIP Code(s): 553-555

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$365,596</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$0</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$9,074</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$345,492</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$322,862</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$1,043,024</u>	
Total One-Time Costs =	<u>\$37,070</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$1,005,954</u>	

Staffing Positions

Craft Position Loss =	<u>33</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>0</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>5,397,710</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>0</u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: February 19, 2012

Losing Facility Name and Type: Bemidji MN CSMPC

Current 3D ZIP Code(s): 566

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Minneapolis MN P&DC

Current 3D ZIP Code(s): 553-555

Bemidji to Minneapolis AMP – SUMMARY NARRATIVE

Background

The Northland Performance Cluster and the Western Area completed an Area Mail Processing (AMP) study to determine the feasibility of relocating the Bemidji Post Office (PO) destinating mail to the Minneapolis Processing and Distribution Center (P&DC). The Bemidji Post Office originating AMP into the St Cloud CSMPC has been approved. A timeline has been created and action is currently being taken regarding this package.

The Minneapolis Processing and Distribution Center (P&DC), located at 100 S 1st St, Minneapolis MN, is a USPS-owned facility. The existing 1,160,600 square-foot facility on a 4.7 acre site was originally occupied in 1935 and expanded in 1992. In 1995, a skyway was added to connect the main facility to the Old Vehicle Maintenance Facility (VMF). The site includes an interior and exterior parking ramp totaling 1,137 employee parking spaces. The Minneapolis P&DC currently processes all outgoing and incoming letter, flat and Priority mail for the 553 and 554 offices. Computerized Forwarding System (CFS) mail for the Northland District is also processed at the Minneapolis P&DC. Additionally, the facility houses retail and post office box operations, 37 routes, the Minneapolis Postmaster and staff, the District Manager and support staff including Finance, Human Resources, Marketing, Sales, Operations Program Support, Administrative Services, and Post Office Operations.

The Bemidji Post Office (PO), located at 401 Irvine Ave NW in Bemidji, MN, is a USPS-owned facility. The existing 24,085 square-foot facility on a 1.9 acre site was originally occupied in 1984 and includes a 5,349 square-foot interior parking garage. The Bemidji Post Office is the transportation hub for the 566 area and processes originating and destinating letters, 1st Class flats, and incoming Priority/FCM parcels for all 566 offices. The facility houses 16 rural routes, 9 city routes and 1 HCR route as well as retail, PO Box operations and a Business Mail Entry Unit (BMEU).

With approval and implementation of this AMP package, all mail processing destinating operations would move from the Bemidji PO to the Minneapolis P&DC including all automated and manual processing for letters and flats, each to its current depth of secondary sort. Priority/FCM parcels, 2C/3C bundles and sack sortation would move to the Minneapolis/St Paul Network Distribution Center (NDC).

The Duluth Processing and Distribution Facility (P&DF) currently processes Bemidji 566 incoming 2C/3C secondary flats on the AFSM and 2C/3C bundle separation on the LIPS. With approval and implementation of this AMP package, Bemidji 566 incoming secondary flats will be processed at the Minneapolis P&DC and 2C/3C bundles at the Minneapolis/St Paul NDC.

A minimal amount of operations would remain at the Bemidji PO in order to support the consolidation and dispatch of collection mail, 5D sortation of originating Priority turn around mail, the inbound cross dock of mail and the 5D sortation of a limited amount of destinating NMOs and bundles. Express processing would remain in Bemidji. Tour 3 registry operations would be reduced; deposits from the 566 offices would be consolidated in Minneapolis. Minimal Tour 1 registry operations would remain at the Bemidji PO.

The Bemidji PO is 220 miles (4 hours and 30 minutes) from the Minneapolis P&DC.

Financial Summary:

Annual baseline data came from July 1, 2010 – June 30, 2011. Financial savings proposed for this consolidation are:

Total First Year Savings	\$1,005,954
Total Annual Savings	\$1,043,024

One Time Costs:

One time implementation costs are estimated at: **\$ 37,070**

rev 06/10/2009

Summary Narrative *(continued)*

Customer Service Considerations:

The most remote Post Office currently served by the Bemidji PO is International Falls MN 56649, which is 6 hours and 30 minutes at a distance of 295 miles to the Minneapolis P&DC. In order to meet the Minneapolis Operating Plan's AFCS CET the final pick up time in the 566 area for 31 local collection boxes Monday-Friday would be changed from 5-85 minutes and on Saturday from 5-130 minutes. Additionally, Monday-Friday 26 remotely located Post Offices would pull collections for final dispatch and 3 Offices on Saturday, prior to their window close times.

There would be no change to the current retail (window) operations or hours, and the location and availability times for Bemidji PO Box customers will remain as current. Caller service and mail acceptance times/locations/hours will remain as current. Local collection box pick up times will not change. The local postmark will continue to be available at retail service locations. If the existing facility should be impacted in the future by other USPS initiatives, these remaining operations proposed in this study would be relocated to Alternate Quarters (new or existing) and services continue to provide the needed hub and spoke operation as well as retail, PO Box and BMEU services currently provided.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

Network Changes:

With approval and implementation of this AMP package the Bemidji facility will remain as a transportation hub and spoke for the 566 associate offices. A minimal amount of operations will remain in Bemidji in order to support the consolidation and dispatch of collection mail, the inbound cross dock of mail, and sortation of parcels and 2C/3C bundles.

Transportation changes which are detailed on the transportation tab of the AMP study would be required which include the revisions of routes and time changes to meet CET and decrease of trip frequencies to capture additional savings.

Staffing Impacts:

Bemidji Craft		Current On Rolls			Remaining	To MPLS	Total Craft	Total Craft
Position	PSE/CA	PTF	FTE	Total	Proposed	Proposed	Loss	Reduction
F-4 Clerk			17	17	11	3	3	-6
Total F-1			17	17	11	3	3	-6
F-3A								
F-3B		1	3	4	1		3	-3
F 67-69								
Other Funcs		2	25	27	27			
Sub Total		3	28	31	28		3	-3
TOTAL		3	45	48	39	3	6	-9
Retirement Eligibles:								16

Summary Narrative *(continued)*

The Bemidji PO would realize a reduction of 6 Function-4 clerks and 3 Function-3B positions. The total Bemidji craft reduction is 9 positions.

Bemidji EAS				
Position	Current On Rolls		Proposed Remain	Difference
	Level	Number		
Postmaster	22	1	1	0
SCS	17	2	2	0
Total EAS		3	3	0

The supervisory staff for the Bemidji Post Office will not change.

As a matter of policy, the Postal Service follows the notification requirements of the Worker Adjustment and Retraining Notification Act ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

Equipment Relocation and Maintenance Impacts:

In addition to the Bemidji PO, two other sites are being considered for AMP consolidation into the Minneapolis P&DC under this phase of the AMP process; the Mankato CSMPC and the St. Cloud CSMPC. With the exception of the AFCS, BDS, VFS and LMS equipment moves, it is anticipated that all facility work and equipment moves will be performed by local maintenance staff. Facility and relocations costs are derived from estimate received from engineering and the Western Area FSO as well as estimates from maintenance craft and supervisors. The estimates for equipment relocation and costs were calculated as follows:

Site preparation costs for all relocated AFCS, BDS and VFS equipment were estimated at \$49,000. These costs were divided among the three sites in the study based on their average daily volume. This resulted in a net AFCS site preparation cost for Bemidji of \$2,402.

The Loose Mail System (LMS) in the Minneapolis P&DC was originally designed to accommodate eight AFCS machines and will need to be expanded to handle a ninth AFCS machine. The total modification cost was estimated at \$406,900 which was divided among the three sites in the study based on their average daily volume. This resulted in a net LMS site preparation cost for Bemidji of \$19,947.

A total of three DIOSS machines will be relocated to the Minneapolis P&DC. The 206 stacker DIOSS-B machine in the Bemidji PO will be relocated to the Minneapolis P&DC at a cost of \$8,392. Site preparation costs for all three DIOSS machines were estimated at \$28,000. These costs were divided among the three sites in the study based on their average daily volume. This resulted in a net DIOSS site preparation cost for Bemidji of \$1,373.

Additional site preparation costs to accommodate three additional DIOSS machines and to create sufficient staging space for the added AMP volume were estimated for the Minneapolis P&DC. These include moving four DBCS machines, one DBCS-OSS machine, and scrapping fifteen Phase I DBCS machines. The total site preparation and move/removal costs were estimated at \$123,584. These costs were divided among the three sites in the study based on their average daily volume. This resulted in a net DIOSS site preparation cost for Bemidji of \$6,058.

Tray transport modifications to accommodate the new machine layout include the addition of two spirals relocated from the old St. Paul P&DC. The total installation cost of the spirals was estimated at \$43,425. These costs were divided among the three sites in the study based on their average daily volume. This resulted in a net tray transport site preparation cost for Bemidji of \$2,129.

Miscellaneous additional site preparation costs included modifications to lighting, relocation of zone boxes, removal and installation of conduit and LAN wiring and associated design and support costs. In addition, site prep costs for the future addition of one DBCS and two CIOSS machines were included. These costs were divided among the three sites in the study based on their average daily volume. This resulted in a net miscellaneous site preparation cost for Bemidji of \$2,247.

Summary Narrative *(continued)*

Lastly, a contingency cost was added for all electrical work and the moving of machines to allow the facility work to be accomplished in phases (if necessary). This may require, for example, the temporary movement of DBCS phase one machines into the area previously occupied by AFSM #5 to act as float machines while other areas are being modified. Contingency costs were estimated at \$59,443. This cost was divided among the three sites in the study based on their average daily volume. This resulted in a net contingency cost for Bemidji of \$2,914.

Facility Impacts:

If the Network Optimization study is approved, the 24,085 square-foot USPS-owned Bemidji PO will remain a dock transfer hub for the 566 SCF. The Bemidji PO will also continue to house a BMEU, 26 routes and a retail and PO Box operation. Any remaining excess space will be identified to WFSO for disposition. 5,371 square feet is currently identified as available for other operations as a result of the AMP.

Other Concurrent Initiatives:

In addition to the Bemidji PO, the following facilities are concurrently under AMP review for possible consolidation into the Minneapolis PDC

- Mankato CSMPC
- St. Cloud CSMPC

24 Hour Clock

Last Saved: February 8, 2012

Losing Facility Name and Type: Bemidji MN CSMPC

Current 3D ZIP Code(s): 566

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Minneapolis MN P&DC

Current 3D ZIP Code(s): 553-555

Not Available for Bemidji MN

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%	
Weekly Trends Beginning Day			Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MIMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES	BPI Performance Achievement			
		%													
14-May	SAT	5/14	MINNEAPOLIS P&DC	66.7%	88.3%	86.0%	95.3%	0.3	100.0%	100.0%	93.0%				
21-May	SAT	5/21	MINNEAPOLIS P&DC	65.5%	88.9%	97.1%	93.0%	0.3	100.0%	100.0%	90.1%				
28-May	SAT	5/28	MINNEAPOLIS P&DC	59.0%	83.3%	88.6%	89.8%	0.3	100.0%	100.0%	93.5%				
4-Jun	SAT	6/4	MINNEAPOLIS P&DC	64.8%	87.4%	82.0%	93.7%	0.2	100.0%	100.0%	93.4%				
11-Jun	SAT	6/11	MINNEAPOLIS P&DC	62.9%	87.7%	85.3%	92.3%	0.2	100.0%	100.0%	94.3%				
18-Jun	SAT	6/18	MINNEAPOLIS P&DC	65.6%	87.2%	93.9%	91.5%	0.3	100.0%	100.0%	93.0%				
25-Jun	SAT	6/25	MINNEAPOLIS P&DC	62.6%	86.5%	90.9%	90.1%	0.3	100.0%	100.0%	96.1%				
2-Jul	SAT	7/2	MINNEAPOLIS P&DC	60.8%	89.4%	89.4%	88.7%	0.6	99.9%	100.0%	93.8%				
9-Jul	SAT	7/9	MINNEAPOLIS P&DC	61.3%	89.3%	85.8%	93.7%	0.3	100.0%	100.0%	91.2%				
16-Jul	SAT	7/16	MINNEAPOLIS P&DC	63.3%	87.6%	85.1%	96.9%	0.4	99.8%	100.0%	91.5%				
23-Jul	SAT	7/23	MINNEAPOLIS P&DC	63.5%	86.6%	81.5%	93.5%	0.1	100.0%	100.0%	96.7%				
30-Jul	SAT	7/30	MINNEAPOLIS P&DC	58.5%	85.8%	79.5%	93.9%	0.4	99.4%	100.0%	95.2%				
6-Aug	SAT	8/6	MINNEAPOLIS P&DC	65.0%	85.1%	87.3%	93.7%	0.4	100.0%	100.0%	96.1%				
13-Aug	SAT	8/13	MINNEAPOLIS P&DC	65.4%	86.8%	89.2%	93.7%	0.3	100.0%	100.0%	97.8%				
20-Aug	SAT	8/20	MINNEAPOLIS P&DC	67.4%	89.9%	91.2%	93.1%	0.2	100.0%	100.0%	94.9%				
27-Aug	SAT	8/27	MINNEAPOLIS P&DC	61.7%	85.9%	85.9%	94.3%	0.3	100.0%	100.0%	97.8%				
3-Sep	SAT	9/3	MINNEAPOLIS P&DC	61.8%	83.9%	71.2%	90.9%	0.1	99.9%	100.0%	92.0%				
10-Sep	SAT	9/10	MINNEAPOLIS P&DC	63.7%	85.8%	85.5%	95.3%	0.2	100.0%	100.0%	94.9%				
17-Sep	SAT	9/17	MINNEAPOLIS P&DC	62.8%	87.9%	87.8%	94.7%	0.3	99.9%	100.0%	97.1%				
24-Sep	SAT	9/24	MINNEAPOLIS P&DC	67.7%	86.5%	91.9%	94.9%	0.2	100.0%	100.0%	95.8%				
1-Oct	SAT	10/1	MINNEAPOLIS P&DC	62.9%	84.2%	82.0%	95.7%	0.4	100.0%	100.0%	93.6%	72.8%			

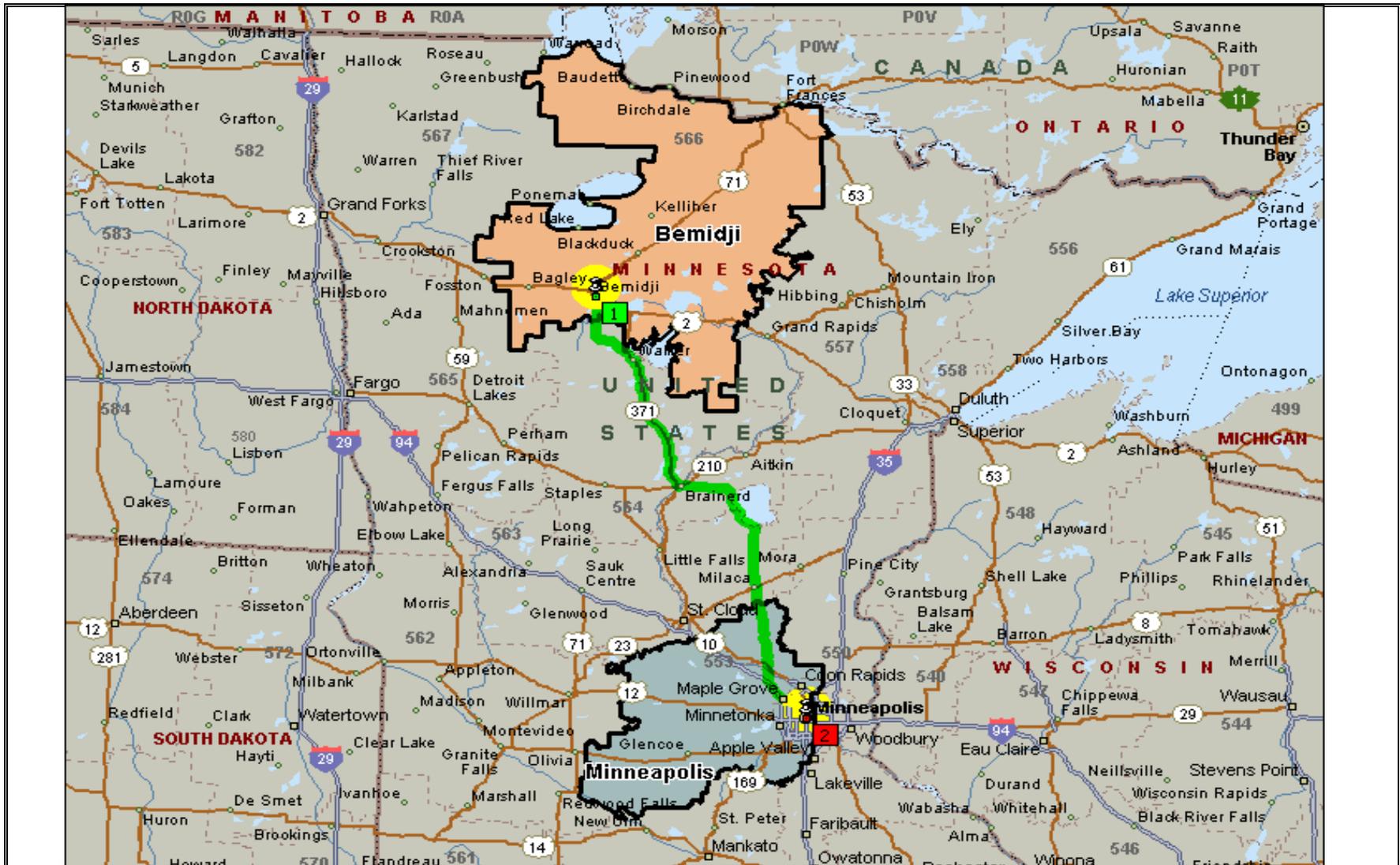
rev 04/2/2008

MAP

Last Saved: February 8, 2012

Losing Facility Name and Type: Bemidji MN CSMPC
Current 3D ZIP Code(s): 566
Miles to Gaining Facility: 220

Gaining Facility Name and Type: Minneapolis MN P&DC
Current 3D ZIP Code(s): 553-555



rev 03/20/2008

Service Standard Impacts

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC

Losing Facility 3D ZIP Code(s): 566

Gaining Facility 3D ZIP Code(s): 553-555

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

rev 10/16/2009

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 8, 2012

Stakeholder Notification Page 1

Losing Facility: Bemidji MN CSMPC

AMP Event: Start of Study

Other Workhour Move Analysis

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC

Gaining Facility: Minneapolis MN P&DC

Date Range of Data: 07/01/10 to 06/30/11

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
745	0.0%	100.0%		\$405	745				\$1,006,031
747	0.0%	38.7%		\$121,587	747				\$3,520,479
750	0.0%	100.0%		\$193,469	750				\$8,216,145
753	0.0%	100.0%		\$63,260	753				\$1,236,342
001				\$88,857	001				\$0
065				\$441,983	065				\$0
355				\$184,553	355				\$13,751
421				\$1,305,738	421				\$0
569				\$3,197	569				\$0
713				\$658,368	713				\$0
714				\$343,758	714				\$0
743				\$267	743				\$0
					550				\$198
					566				\$118,343
					581				\$286,956
					582				\$0
					614				\$77,609
					615				\$650
					616				\$60,982
					617				\$30,728
					624				\$37,364
					634				\$518
					653				\$0
					665				\$73,442
					666				\$77,811
					668				\$754,415
					679				\$204,045
					744				\$477
					748				\$2
					749				\$1,482,625
					752				\$6
					754				\$1,971,453
					761				\$20,576
					763				\$62,564
					765				\$180
					766				\$6,236,000

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
745		\$0	745		\$1,006,031
747		\$74,533	747		\$3,520,479
750		\$0	750		\$8,216,145
753		\$0	753		\$1,236,342
001		\$88,857	001		\$0
065		\$441,983	065		\$0
355		\$184,553	355		\$13,751
421		\$1,305,738	421		\$0
569		\$3,197	569		\$0
713		\$658,368	713		\$0
714		\$343,758	714		\$0
743		\$267	743		\$0
			550		\$198
			566		\$118,343
			581		\$286,956
			582		\$0
			614		\$77,609
			615		\$650
			616		\$60,982
			617		\$30,728
			624		\$37,364
			634		\$518
			653		\$0
			665		\$73,442
			666		\$77,811
			668		\$754,415
			679		\$204,045
			744		\$477
			748		\$2
			749		\$1,482,625
			752		\$6
			754		\$1,971,453
			761		\$20,576
			763		\$62,564
			765		\$180
			766		\$6,236,000

rev 06/17/2008

Staffing - Management

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC

Data Extraction Date: 11/02/11

Finance Number: 260770

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	2	2	2	0
3						
4						
5						
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78						
79						
	Totals		3	3	3	0

Retirement Eligibles: 0

Position Loss: 0

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (1)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-25	1	1	1	0
4	SR MGR DISTRIBUTION OPERATIONS	EAS-25	1	1	1	0
5	MGR DISTRIBUTION OPERATIONS	EAS-24	5	5	5	0
6	MGR MAINTENANCE OPERATIONS	EAS-23	4	4	4	0
7	MGR TRANSPORTATION/NETWORKS	EAS-23	1	1	1	0
8	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-22	3	2	2	0
9	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
10	MGR MAINTENANCE OPERATIONS SUPPT	EAS-20	1	1	1	0
11	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	0	0	0
12	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	3	3	3	0
13	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	0	0	0
14	MGR PVS OPERATIONS	EAS-19	1	1	1	0
15	NETWORKS SPECIALIST	EAS-18	1	1	1	0
16	OPERATIONS SUPPORT SPECIALIST	EAS-18	3	3	3	0
17	OPERATIONS SUPPORT SPECIALIST	EAS-17	6	5	5	0
18	SUPV DISTRIBUTION OPERATIONS	EAS-17	35	33	33	0
19	SUPV MAINTENANCE OPERATIONS	EAS-17	14	14	14	0
20	SUPV TRANSPORTATION OPERATIONS	EAS-17	5	4	4	0
21	NETWORKS SPECIALIST	EAS-16	0	1	1	0
22	SECRETARY (FLD)	EAS-12	1	1	1	0
23						
24						
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	Total		90	84	84	0

Retirement Eligibles: 47

Position Loss: 0

Total PCES/EAS Position Loss: 0 (This number carried forward to the *Executive Summary*)

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Staffing - Craft

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC

Finance Number: 260770

Data Extraction Date: 09/20/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0			
Function 4 - Clerk	0	0	17	17	11	(6)
Function 1 - Mail Handler	0	0	0			
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	0	0	17	17	11	(6)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	1	3	4	1	(3)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	2	25	27	27	0
Total	0	3	45	48	39	(9)

Retirement Eligibles: 16

Gaining Facility: Minneapolis MN P&DC

Finance Number: 266362

Data Extraction Date: _____

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	0	0	669	669	648	(21)
Function 1 - Mail Handler	0	10	185	195	192	(3)
Function 1 Sub-Total	0	10	854	864	840	(24)
Function 3A - Vehicle Service	1	0	78	79	79	0
Function 3B - Maintenance	0	0	240	240	240	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	16	16	16	0
Other Functions	0	0	5	5	5	0
Total	1	10	1,193	1,204	1,180	(24)

Retirement Eligibles: 0

Total Craft Position Loss: 33 (This number carried forward to the *Executive Summary*)

(13) Notes: The Minneapolis P&DC currently has F1 Total On the Rolls: 645 Clerks & 192 Mhandlers.

Therefore the Proposed staffing should reflect 3 F1/F4 Clerks from Bemidji.

For a gain of 3 F1 craft employees = 840 Total.Craft position loss of 3.

rev 11/05/2008

Maintenance

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC

Gaining Facility: Minneapolis MN P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 193,469	\$ 0	\$ (193,469)
LDC 37 Building Equipment	\$ 63,260	\$ 0	\$ (63,260)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 121,587	\$ 74,533	\$ (47,054)
LDC 39 Maintenance Operations Support	\$ 405	\$ 0	\$ (405)
LDC 93 Maintenance Training	\$ 0	\$ 0	\$ 0
Workhour Cost Subtotal	\$ 378,720	\$ 74,533	\$ (304,188)
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 59,904	\$ 41,230	\$ (18,674)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
Grand Total	\$ 438,624	\$ 115,763	\$ (322,862)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 8,216,151	\$ 8,216,151	\$ 0
LDC 37 Building Equipment	\$ 3,207,795	\$ 3,207,795	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 5,003,107	\$ 5,003,107	\$ 0
LDC 39 Maintenance Operations Support	\$ 1,104,894	\$ 1,104,894	\$ 0
LDC 93 Maintenance Training	\$ 254,417	\$ 254,417	\$ 0
Workhour Cost Subtotal	\$ 17,786,364	\$ 17,786,364	\$ 0
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 3,459,335	\$ 3,459,335	\$ 0
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
Grand Total	\$ 21,245,699	\$ 21,245,699	\$ 0

Annual Maintenance Savings: \$322,862 (This number carried forward to the Executive Summary)

(7) Notes: _____

Transportation - PVS

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC
Finance Number: 260770
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Minneapolis MN P&DC
Finance Number: 266362

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$234,773	\$234,773	\$0
LDC 34 (765, 766)	\$6,236,180	\$6,236,180	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$6,470,953	\$6,470,953	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: _____

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	1,341,801			1,059,211		

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	0			0		

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Losing Facility): \$345,492

HCR Annual Savings (Gaining Facility): \$0

Total HCR Transportation Savings: \$345,492

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

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MPE Inventory

Last Saved: February 8, 2012

Lossing Facility: Bemidji MN CSMPC

Gaining Facility: Minneapolis MN P&DC

Data Extraction Date: 01/12/12

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFCS200	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	0	0	0
DBCS-OSS	0	0	0
DIOSS	1	0	(1)
FSS	0	0	0
SPBS	0	0	0
UFSM	0	0	0
FC / MICRO MARK	1	0	(1)
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	2	0	(2)
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	7	9	2	2	
AFCS200		0	0	0	
AFSM - ALL	4	4	0	0	
APPS		0	0	0	
CIOSS	2	2	0	0	
CSBCS		0	0	0	
DBCS	44	29	(15)	(15)	
DBCS-OSS				#VALUE!	
DIOSS	10	13	3	2	
FSS		0	0	0	
SPBS	1		(1)	(1)	
UFSM		0	0	0	
FC / MICRO MARK		0	0	(1)	
ROBOT GANTRY		0	0	0	
HSTS / HSUS		0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER	1	1	0	0	
PIV	95	95	0	(2)	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$0 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: 11/16/11-cv MPE Inventories were adjusted per email from Greg Zierhut

01-12-12 - TRK - MPE Inventories were adjusted based on HQ approved equipment set. Note: APPS at NDC.

No relocation costs in this study. They will be included in the St Cloud and Mankato studies.

rev 03/04/2008

Customer Service Issues

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC
5-Digit ZIP Code: 56601
Data Extraction Date: 10/18/11

1. Collection Points	3-Digit ZIP Code: 566		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	20	39						
Number picked up between 1-5 p.m.	81	46						
Number picked up after 5 p.m.	7	13						
Total Number of Collection Points	108	98	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

4. Delivery Performance Report

% Carriers returning before 5 p.m.

Quarter/FY	Percent
QTR 3 FY11	79.10%
QTR 2 FY11	74.10%
QTR 1 FY11	73.10%
QTR 4 FY10	81.80%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	10:00	14:00	10:00	14:00
Tuesday	10:00	14:00	10:00	14:00
Wednesday	10:00	14:00	10:00	14:00
Thursday	10:00	14:00	10:00	14:00
Friday	10:00	14:00	10:00	14:00
Saturday	10:00	12:00	10:00	12:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	15:00	8:00	15:00
Tuesday	8:00	15:00	8:00	15:00
Wednesday	8:00	15:00	8:00	15:00
Thursday	8:00	15:00	8:00	15:00
Friday	8:00	15:00	8:00	15:00
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Y

8. Notes: To make CET at Minneapolis, it is necessary for remote offices final dispatch to occur prior to office closing at the offices noted in the narrative

Gaining Facility: Minneapolis MN P&DC

9. What postmark will be printed on collection mail?

Line 1 Minneapolis MN 554

Line 2 _____

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: February 8, 2012

Losing Facility: Bemidji MN CSMPC

Space Evaluation

1. Affected Facility

Facility Name: Bemidji MN CSMPC
Street Address: 401 Irvine Ave NW
City, State ZIP: Bemidji MN 56601

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: Owned
Enter lease expiration date: _____
Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 24,085 sq ft
Enter gained square footage expected with the AMP: 5,371 sq ft

4. Planned use for acquired space from approved AMP

The Bemidji facility will be a dock transfer hub. Remaining space will be turned over to the FSO for determination of best use.

5. Facility Costs

Enter any projected one-time facility costs: \$37,070
(This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): _____
(This number carried forward to the *Executive Summary*)

7. Notes One-time costs include MPLS P&DC Facility modifications to accommodate 3 additional DIOSS and 2 additional AFCS machines, removal of 15 DBCS Phase-1 machines, expansion to the loose mail system, the move of 5 DBCS within the MPLS facility, addition of two spirals and lighting.

One-Time Costs

Employee Relocation Costs: _____

Mail Processing Equipment Relocation Costs: \$0
(from MPE Inventory)

Facility Costs: \$37,070
(from above)

Total One-Time Costs: \$37,070
(This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Losing Facility: Bemidji MN CSMPC

Gaining Facility: Minneapolis MN P&DC