

# FINANCE

## MANAGEMENT SEMINAR

**T**he NPMHU's Local leadership participated in a comprehensive Finance Management Seminar at the Maritime Conference Center in Linthicum Heights, MD. The three-day session, in December 2018, included presentations and group discussions on a wide variety of topics related to financial administration at the Local Union level, including: the fiduciary duties and responsibilities of Local Union Presidents and Treasurers; IRS and DOL issues and reporting requirements; budgeting; financial statements; records management; annual audits; payroll issues; and more.

The third day of training was dedicated to using QuickBooks™ computer software as a tool to easily organize the daily financial activities of the Local Union. This training will help facilitate necessary reporting to fellow officers and union membership, as well to assist in preparing the reports required by the Department of Labor and the Internal Revenue Service.



The following trainers helped make the program a huge success: (Retired) National Secretary-Treasurer Tim Dwyer, Local 300 President Kevin Tabarus, Local 301 Treasurer Neil Ryan, Local 318 Treasurer Joyce Weber, Comptroller Mitzi Montemore, Accounting Specialists Deb Meyers, Keanna Whitlock, and Rachelle Clark, MHBP Executive Director Nina Gallauresi, and NST Michael Hora. Our thanks to all that attended this important program.





